



Nibley City Council Agenda Report for May 7, 2015

Agenda Item #:2

Description	Discussion and Consideration of an Appointment to Planning and Zoning Commission
Department	Planning
Presenter	Mayor
Sponsor	n/a
Applicant	n/a
Background	<p>The previous chairman of the Planning and Zoning Commission, Mark Lawver, recently stepped down from the commission due to personal/business needs. The Mayor will propose a replacement for the Council's advice and consent.</p> <p>Mark was reappointed in January 2014 and would have served until 12/31/18. This would be a 3.5 year appointment.</p>
Recommendation	Appoint replacement to the Planning and Zoning Commission
Financial Impact	n/a
Reviewed By	Mayor, City Manager, City Planner

Agenda Item #s: 3 & 4

Description	<p>3. PUBLIC HEARING: A public hearing to receive comment concerning increasing the compensation of elected and statutory officers</p> <p>and</p> <p>4. Discussion and Consideration of Ordinance 15-04: An Ordinance Providing for the Compensation of Elected and Statutory Officers of Nibley City (First Reading)</p>																								
Department	City Council																								
Presenter	Mayor and City Manager																								
Sponsor	Mayor and City Manager																								
Applicant	n/a																								
Background	<p>In the Mayor's budget, it is proposed that City staff, elected and statutory officials receive a 2% Cost of Living Adjustment (COLA).</p> <p>In discussions the Council has had over the past year related to elected official compensation, it was discussed that the City would adjust pay for elected officials at the same time and rate as pay is adjusted for other staff.</p> <p>In order to adjust the pay scale for elected and statutory officers, the Council must hold a public hearing and adopt a modified salary ordinance. The increase to the pay for the Justice Court Judge is proposed to increase by 4%.</p> <p>Compensation of elected and statutory officers is proposed to be set as follows:</p> <table border="1" data-bbox="500 1167 1349 1352"> <thead> <tr> <th></th> <th>Present Salary</th> <th>Proposed Salary</th> <th>Increase</th> </tr> </thead> <tbody> <tr> <td>Mayor</td> <td>\$750/month</td> <td>\$765/month</td> <td>\$15/month</td> </tr> <tr> <td>Council</td> <td>\$300/month</td> <td>\$306/month</td> <td>\$6/month</td> </tr> <tr> <td>Judge</td> <td>\$1040/month</td> <td>\$1082/month</td> <td>\$42/month</td> </tr> <tr> <td>Treasurer</td> <td>\$33,733-\$49,624/year</td> <td>\$34,408-\$50,616</td> <td>\$675-992/year</td> </tr> <tr> <td>P&Z</td> <td>\$50/meeting</td> <td>\$51/meeting</td> <td>\$1/meeting</td> </tr> </tbody> </table>		Present Salary	Proposed Salary	Increase	Mayor	\$750/month	\$765/month	\$15/month	Council	\$300/month	\$306/month	\$6/month	Judge	\$1040/month	\$1082/month	\$42/month	Treasurer	\$33,733-\$49,624/year	\$34,408-\$50,616	\$675-992/year	P&Z	\$50/meeting	\$51/meeting	\$1/meeting
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Recommendation	Hold the public hearing and receive public comment. Advance the ordinance to a second reading at the next Council meeting.																								
Financial Impact	The financial impact to the City Council budget for increases in pay for the Mayor and Council will amount to approximately \$540 per year. The impact on the Court budget for the Judge's increase is \$504 per year. The impact on the Planning budget for Planning and Zoning Commissioners is \$120 per year. The entire pay range for the Treasurer position is being increased by 2% as part of the new staff salary chart based on the 2% COLA.																								
Reviewed By	Mayor, City Manager																								

Agenda Item #s: 5 & 6

Description	<p>5. PUBLIC HEARING: A public hearing to receive comment concerning the Fiscal Year 2014-2015 Budget</p> <p>and</p> <p>6. Discussion and Consideration of Resolution 15-06: A RESOLUTION AMENDING THE BUDGET FOR VARIOUS FUNDS OF NIBLEY CITY FOR THE FISCAL YEAR 2014-15, ADOPTING THE BUDGET FOR THE VARIOUS FUNDS OF NIBLEY CITY AND OTHER BUDGETARY MATTERS FOR FISCAL YEAR 2015-16 AND ADJUSTING CERTAIN FEES AND PAYMENTS FOR SERVICES (First Reading)</p>
Department	City Council
Presenter	Mayor and City Manager
Sponsor	Mayor and City Manager
Applicant	n/a
Background	<p>The annual city budget must be adopted by the City's second meeting in June. The City must hold a public hearing and adopt a new budget resolution in order to adopt the budget.</p> <p>When the budget is adopted, a final version of the current year budget is adopted at the same time as a proposed budget for the future fiscal year, which begins July 1.</p> <p>Changes made to the budget since the first presentation in May are highlighted in yellow in the budget glossary notes in the back of the budget book.</p>
Recommendation	Hold the public hearing and receive public comment. Advance the resolution to a second reading at the next Council meeting.
Financial Impact	Financial impacts are detailed in the budget document.
Reviewed By	Mayor, City Manager, Staff

Agenda Item #:7

Description	Discussion and Consideration of a Letter of Engagement with Matt Regen, CPA, PC for City Audit Services
Department	City Council
Presenter	Mayor and City Manager
Sponsor	n/a
Applicant	n/a
Background	At the May 7 City Council meeting, the Council discussed its desire to engage the services of Matt Regen to audit the City's financial reports. The standard format for hiring an auditor is through a letter of engagement. Such a letter has been drafted and is presented to the Council for approval. The auditor will be present and prepared to answer any questions about the services he provides.
Recommendation	Authorize Mayor to sign letter or engagement with auditing firm.
Financial Impact	The annual costs for auditing the City's financial reports are normally less than \$10,000 per year.
Reviewed By	Mayor, City Manager

Agenda Item #8

Description	Presentation regarding proposed Interlocal Wastewater Treatment Agreements
Department	City Council and Sewer Department
Presenter	Mayor and City Manager
Sponsor	n/a
Applicant	n/a
Background	The City is required to annually file a report regarding the sewer system with the state Department of Environmental Quality, Division of Water Quality. Staff will present that report to the Council for adoption prior to filing.
Recommendation	Receive the presentation and ask questions
Financial Impact	Depending on which direction the City decides to go, with Logan City or Hyrum, there will be additional costs for wastewater treatment. The latest estimate from the Department of Water Quality is that residential sewer bills would increase by approximately \$10 per month due to the costs associated with Logan City Building a new treatment plant. The latest estimates from Zions Bank Public Finance are that residential sewer bills would increase by approximately \$30 per month if Nibley were to partner with Providence and Hyrum to upgrade the Hyrum plant and construct new main lines to connect from Nibley to Hyrum.
Reviewed By	Mayor, City Manager

Agenda Item #9

Description	Discussion and Consideration of an Interlocal agreement with Logan City for the provision of wastewater treatment services
Department	City Council, Sewer Department
Presenter	Mayor, City Manager
Sponsor	n/a
Applicant	n/a
Background	Details of a potential agreement with Logan City for wastewater treatment will be discussed. This interlocal agreement would include not only Nibley and Logan, but also Providence, River Heights, North Logan, Hyde Park and Smithfield.
Recommendation	Discuss and consider the terms presented and provide direction to the Mayor and staff as to the preference of the Council.
Financial Impact	Financial impacts being considered in this agreement include the costs for construction of a new treatment plant, which would increase sewer rates by at least \$10 per resident. Other financial considerations also include administrative fees, funds transfers, future rate setting and future liabilities.
Reviewed By	Mayor, City Manager

Agenda Item #10

Description	Discussion and Consideration of an Interlocal agreement with Hyrum and Providence Cities for the provision of wastewater treatment services
Department	City Council, Sewer Department
Presenter	Mayor, City Manager
Sponsor	n/a
Applicant	n/a
Background	Details of a potential agreement with Hyrum and Providence Cities for wastewater treatment will be discussed.
Recommendation	Discuss and consider the terms presented and provide direction to the Mayor and staff as to the preference of the Council.
Financial Impact	Financial impacts being considered in this agreement include the costs for construction of an expanded treatment plant in Hyrum, along with the costs to construct new transmission pipelines to bring wastewater from Nibley to Hyrum, and the cost to buy in to the Hyrum plant. Other financial considerations would also include administrative fees, funds transfers, future rate setting and future liabilities.
Reviewed By	Mayor, City Manager