



NIBLEY CITY  
CITY COUNCIL MEETING AGENDA  
Thursday, May 7, 2015 - 6:30 p.m.

Nibley City Hall  
455 West 3200 South  
Nibley, Utah 84321

**Opening Ceremonies**  
**Call to Order**  
**Roll Call**

1. Approval of Minutes and Agenda
2. Appointment of Dave Kooyman to the Planning and Zoning Commission
3. Report from the City Representative on the Cache Mosquito Abatement District Board
4. Presentation by Nibley Royalty regarding annual service projects
5. Presentation regarding the creation of a Water Conservancy District
6. Presentation of Annual Wastewater System Report and Consideration of Resolution 15-5:  
MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION
7. Discussion and Consideration of Ratification of a Declaration of Emergency Regarding the Recent Water Contamination Emergency
8. Discussion and Consideration of a Credit on Water Bills
9. Presentation of the first draft of the FY 15/16 Annual Budget
10. Discussion Regarding Recruitment of an Auditor
11. Council and Staff Reports

**Adjourn Meeting**

*IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, REASONABLE ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES WILL BE PROVIDED UPON REQUEST. FOR ASSISTANCE, PLEASE CALL 752-0431 A MINIMUM OF 24 HOURS BEFORE THE MEETING.*



## Nibley City Council Agenda Report for May 7, 2015

### Agenda Item #:2

<b>Description</b>	Appointment of Dave Kooyman to the Planning and Zoning Commission
<b>Department</b>	Planning
<b>Presenter</b>	Mayor
<b>Sponsor</b>	n/a
<b>Applicant</b>	n/a
<b>Background</b>	<p>The current chairman of the Planning and Zoning Commission, Mark Lawver, recently announced his need to step down from the commission due to personal/business needs. The commission also recently lost Wayne Anderson, who was also an experienced veteran on the commission. The City Planner requested that the mayor seek a replacement to appoint to the commission who has background in this topic and/or municipal government to help keep the commission in a strong position. The City Planner recommended some names to the Mayor, including Mr. Kooyman.</p> <p>The Mayor proposes Dave Kooyman to the Council and requests their advice and consent in appointing him to fill the vacancy.</p> <p>Mr. Kooyman is a business owner, he serves as the CEO of Western Intermountain Lithotripsy, and he previously served two terms as Mayor of Hyde Park from 2002 to 2009. He moved to Nibley after finishing his second term. In his capacity as Mayor, he had significant experience with land use and municipal leadership.</p> <p>Mark was reappointed in January 2014 and would have served until 12/31/18. This would be a 3.5 year appointment.</p>
<b>Recommendation</b>	Appoint Dave Kooyman to the Planning and Zoning Commission
<b>Financial Impact</b>	n/a
<b>Reviewed By</b>	Mayor, City Manager, City Planner

**Agenda Item #:3**

<b>Description</b>	Report from the City Representative on the Cache Mosquito Abatement District Board
<b>Department</b>	City Council
<b>Presenter</b>	Ryan Arkoudas, Nibley CMAD Representative
<b>Sponsor</b>	Mayor
<b>Applicant</b>	n/a
<b>Background</b>	The Mayor has asked the City's representative on the CMAD to give a report to the council.
<b>Recommendation</b>	Receive the report and ask questions about the CMAD.
<b>Financial Impact</b>	None
<b>Reviewed By</b>	Mayor, City Manager

**Agenda Item #:4**

<b>Description</b>	Presentation by Nibley Royalty regarding annual service projects
<b>Department</b>	Community Development
<b>Presenter</b>	Members of Nibley Royalty
<b>Sponsor</b>	Mayor Dustin
<b>Applicant</b>	n/a
<b>Background</b>	The members of the Nibley Royalty will give reports on the service projects they have participated in over the past year.
<b>Recommendation</b>	Hold the public hearing to receive input and authorize the resolution.
<b>Financial Impact</b>	The overall impact to the budget is positive. General Fund Revenue is being adjusted up by almost \$140,000 while GF expenditures are only being adjust up by about \$27,000. The major adjustment for the park property purchase is expected to be reimbursed to the city by the County.
<b>Reviewed By</b>	Mayor, City Manager, Department Staff

**Agenda Item #:5**

<b>Description</b>	Presentation regarding the creation of a Water Conservancy District
<b>Department</b>	City Council
<b>Presenter</b>	Representatives of Cache County, Chris Slater and Josh Kin of JUB
<b>Sponsor</b>	n/a
<b>Applicant</b>	Cache County
<b>Background</b>	<p>Cache County is pursuing a plan to establish a water conservancy district in the county. The County has hired JUB engineers to assist in the process of establishing the district. Those representatives would like to brief the Council on the background, needs, and process going forward for establishing a district.</p> <p>Over the past few years, Cache County has invested significant time and resources in assessing how to best protect water as a resource for communities in the county. Those efforts resulted in the Cache County Water Master Plan being drafted. That plan identifies the urgent need for our region to come together to conserve and protect its water. The plan recommends establishing a water conservancy district to achieve this objective. Cache County would like to enlist the help of cities in establishing that district because the cities and their residents will be the primary beneficiaries of the district.</p> <p>The purpose of a District is to protect and conserve long-term agricultural, environmental and municipal water interests with an emphasis on securing allocation entitlements pursuant to the Bear River Development Act. Bear River water developed by the Division of Water Resources pursuant to the Act is not made directly available to users in Cache County. A District provides the organization needed to contract for Cache County's remaining portion of the undeveloped Bear River water.</p>
<b>Recommendation</b>	Receive the presentation, ask questions, and support the efforts to create a district.
<b>Financial Impact</b>	No direct cost at this time. If the district is not formed and water supplies become scarce, the cost for the City to secure water to supply residents could increase significantly.
<b>Reviewed By</b>	Mayor, City Manager, Public Works Director

**Agenda Item #6**

<b>Description</b>	Presentation of Annual Wastewater System Report and Discussion and Consideration of Resolution 15-5: MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION
<b>Department</b>	Sewer Department
<b>Presenter</b>	Justin Maughan, Public Works Director
<b>Sponsor</b>	n/a
<b>Applicant</b>	n/a
<b>Background</b>	The City is required to annually file a report regarding the sewer system with the state Department of Environmental Quality, Division of Water Quality. Staff will present that report to the Council for adoption prior to filing.
<b>Recommendation</b>	Adopt the report
<b>Financial Impact</b>	None.
<b>Reviewed By</b>	Mayor, City Manager, Public Works Director, Sewer Department

**Agenda Item #7**

<b>Description</b>	Discussion and Consideration of Ratification of a Declaration of Emergency Regarding the Recent Water Contamination Emergency
<b>Department</b>	City Council & Water
<b>Presenter</b>	Mayor, City Manager and Public Works Director
<b>Sponsor</b>	n/a
<b>Applicant</b>	n/a
<b>Background</b>	<p>On April 22, the City experienced a water system emergency when water in the system was contaminated with diesel fuel. The contamination was identified in the afternoon and the Mayor signed a declaration of emergency at approximately 10:00 p.m. that night. The Council is now being asked to ratify that declaration. The declaration is necessary in order to make the city eligible for outside assistance, which has already occurred in the form of mutual aid. In addition, the City is pursuing additional financial assistance from the State of Utah.</p> <p>A presentation summarizing the emergency and emergency response will be provided to the Council and public.</p>
<b>Recommendation</b>	Receive the report and ratify the Emergency Declaration
<b>Financial Impact</b>	Costs incurred by the City thus far are to in the tens of thousands of dollars but could escalate into hundreds of thousands or beyond one million dollars. Ratification of this declaration will assist the City in pursuing financial assistance with those costs.
<b>Reviewed By</b>	Mayor, City Manager, Public Works Director, Water Department

**Agenda Item #8**

<b>Description</b>	Discussion and Consideration of a Credit on Water Bills
<b>Department</b>	Water Utility
<b>Presenter</b>	Stephen Nelson, Treasurer/Utility Manager
<b>Sponsor</b>	Mayor
<b>Applicant</b>	n/a
<b>Background</b>	Due to the inconvenience and possible extra cost that residents faced as a result of the recent water emergency, it has been proposed that the council consider ideas for adjusting the bills of water customers. The City Treasurer/Utility Manager has developed a spreadsheet to show several potential options with the amount of credit a customer would receive and the total cost to the city.
<b>Recommendation</b>	Staff requests that the Council decide which, if any, of the options for staff to implement.
<b>Financial Impact</b>	The various options range from doing nothing to reimbursing simply for the cost of extra water to flush a home, up to completely waiving all water usage fees for the month. Those costs range from \$1-\$13 per user and would create a financial impact to the city of \$2,000 to \$23,000.
<b>Reviewed By</b>	City Manager, Treasurer/Utility Manager, City Planner



**Agenda Item #9**

<b>Description</b>	Presentation of the first draft of the FY 15/16 Annual Budget
<b>Department</b>	City Council
<b>Presenter</b>	City Manager
<b>Sponsor</b>	Mayor
<b>Applicant</b>	n/a
<b>Background</b>	<p>State law requires the City Council to adopt the first draft of the annual budget at the Council's first meeting in May. The final budget will need to be adopted by the second meeting in June. The first draft of the budget will be presented to the Council and public. A formal presentation and public hearing will be hold at the June 4 meeting and final discussion and adoption will occur at the June 18 meeting.</p> <p>Staff will review various changes and proposals in the budget.</p>
<b>Recommendation</b>	Adopt the first draft of the budget
<b>Financial Impact</b>	This step in the process has no financial impact and makes no changes to the budget. Various changes are proposed in the budget to the general fund, enterprise funds and other funds.
<b>Reviewed By</b>	Mayor, City Manager, Departments

**Agenda Item #10**

<b>Description</b>	Discussion Regarding Recruitment of an Auditor
<b>Department</b>	City Council/Admin
<b>Presenter</b>	City Manager
<b>Sponsor</b>	Councilmember Beus
<b>Applicant</b>	n/a
<b>Background</b>	<p>At the April 16 City Council meeting, Councilmember Beus indicated her desire to discuss whether or not the City should conduct a competitive recruitment for an auditor to conduct the City's annual audit, with the contract to be awarded to the successful firm by the City Council.</p> <p>The City's purchasing policy currently requires purchases that exceed \$25,000 to be competitively bid and awarded by the City Council, or included and approved in the annual budget. Costs for the auditor are approved in the annual budget. Annual audit services cost approximately \$10,000. When the current auditor was hired in 2013, bids were solicited from several local auditing firms as part of a competitive recruitment that was conducted, and the selected auditor provided the lowest bid.</p>
<b>Recommendation</b>	Staff is prepared to conduct another competitive recruitment and will bring the results of the recruitment to the Council to award if that is the Council's direction.
<b>Financial Impact</b>	Some staff time would be involved in the process of soliciting and reviewing proposals.
<b>Reviewed By</b>	City Manager, Treasurer/Utility Manager, City Planner

RESOLUTION 15-4

MUNICIPAL WASTEWATER PLANNING PROGRAM RESOLUTION

WHEREAS, the Utah Division of Water Quality requests that municipalities annually review wastewater planning; and

WHEREAS, Nibley City has completed and reviewed the attached Municipal Wastewater Planning Program Report for 2014; and

WHEREAS, Nibley City has taken all appropriate actions necessary to maintain effluent requirements contained in the UPDES Permit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF NIBLEY CITY, STATE OF UTAH, AS FOLLOWS:

The attached Municipal Wastewater Planning Program Report for 2014 is hereby adopted.

Dated this 7th day of May, 2015

ATTEST

---

Shaun Dustin, Mayor

---

David Zook, City Recorder

# Municipal Wastewater Planning Program (MWPP) Collection System Section

Owner Name: Nibley City

Name and Title of Contact Person:

Justin Maughan---Public Works Director

Phone: (435)752-0431

E-mail: jm@nibleycity.com

Mail to: MWPP - Department of Environmental Quality  
Division of Water Quality  
195 North 1950 West  
P.O. Box 144870  
Salt Lake City, Utah 84114-4870  
Phone : (801) 536-4300

Form completed by

---

**Part I: SYSTEM AGE**

A. What year was your collection system first constructed (approximately)?

Year   2003  

B. What is the oldest part of your present system?

Oldest part   11   years

**Part II: BYPASSES**

A. Please complete the following table:

Question	Number	Points Earned	Total Points
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater in the system due to rain or snowmelt?	0	0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
How many days last year was there a bypass, overflow or basement flooding by untreated wastewater due to equipment failure? (except plugged laterals)	0	0 times = 0 points 1 time = 5 points 2 times = 10 points 3 times = 15 points 4 times = 20 points 5 or more = 25 points	0
<b>TOTAL PART II =</b>			<b>0</b>

B. The Utah Sewer Management Program defines sanitary sewer overflows into two classes. Below include the number of SSOs that occurred in 2014:

Number of Class 1 SSOs in Calendar year 2014   0  

Number of Class 2 SSOs in Calendar year 2014   0  

*Class 1*- a Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that:

- (a) effects more than five private structures;
- (b) affects one or more public, commercial or industrial structure(s);
- (c) may result in a public health risk to the general public;
- (d) has a spill volume that exceeds 5,000 gallons, excluding those in single private structures; or
- (e) discharges to Waters of the state.

*Class 2* – a Non-Significant SSO means a SSO or backup that is not caused by a private lateral obstruction or problem that does not meet the Class 1 SSO criteria.

**Part II: BYPASSES (cont.)**

C. Please specify whether the SSOs were caused a contract or tributary community, etc.

N/A

---



---



---



---



---

**Part III: NEW DEVELOPMENT**

A. Please complete the following table:

Question	Points Earned	Total Points
Has an industry (or other development) moved into the community or expanded production in the past two years, such that either flow or wastewater loadings to the sewerage system were significantly increased (10 - 20%)?	No = 0 points Yes = 10 points	0
Are there any major new developments (industrial, commercial, or residential) anticipated in the next 2 - 3 years, such that either flow or BOD <sub>5</sub> loadings to the sewerage system could significantly increase (25%)?	No = 0 points Yes = 10 points	0
<b>TOTAL PART III =</b>		<b>0</b>

B. Approximate number of new residential sewer connections in the last year

\_\_\_67\_\_\_ new residential connections

C. Approximate number of new commercial/industrial connections in the last year

\_\_\_2\_\_\_ new commercial/industrial connections

D. Approximate number of new population serviced in the last year

\_\_\_200\_\_\_ new people served

**Part IV: OPERATOR CERTIFICATION**

A. How many collection system operators are currently employed by your facility?

\_\_\_4\_\_\_ collection system operators employed

B. What is/are the name(s) of your DRC operator(s)?

Rod Elwood  
 \_\_\_\_\_  
 \_\_\_\_\_

C. You are required to have the collection DRC operator(s) certified at **Grade II**

What is the current grade of the DRC operator(s)? II

D. State of Utah Administrative Rules require all operators considered to be in DRC to be appropriately certified. List all the operators in your system by their certification class.

<i>Not Certified</i>	_____
Small Lagoons	_____
Collection I	_____
	Brok Nelson, Rod Elwood, Justin
Collection II	<u>Pope</u>
Collection III	_____
	Justin
Collection IV	<u>Maughan</u>

E. Please complete the following table:

Question	Points Earned	Total Points
Is/are your DRC operator(s) currently certified at the appropriate grade for this facility? (see C)	Yes = 0 points No = 50 points	0
How many continuing education units has each of the DRC operator(s) completed over the last 3 years?	3 or more = 0 points less than 3 = 10 points	10
<b>TOTAL PART IV =</b>		<b>10</b>

**Part V: FACILITY MAINTENANCE**

A. Please complete the following table:

Question	Points Earned	Total Points
Do you follow an annual preventative maintenance program?	Yes = 0 points No = 30 points	0
Is it written?	Yes = 0 points No = 20 points	0
Do you have a written emergency response plan?	Yes = 0 points No = 20 points	0
Do you have an updated operations and maintenance manual	Yes = 0 points No = 20 points	0
Do you have a written safety plan?	Yes = 0 points No = 20 points	0
<b>TOTAL PART V =</b>		<b>0</b>

**Part VI: SSMP EVALUATION**

A. Has your system completed its Sewer System Management Plan (SSMP)?

Yes \_\_\_\_\_ NO X\_\_\_\_\_

B. If the SSMP has been completed then has the SSMP been public noticed?

No X\_\_\_\_\_ Yes, included date of public notice \_\_\_\_\_

C. Has the SSMP been approved by the permittee’s governing body at a public meeting?

Yes \_\_\_\_\_ NO X\_\_\_\_\_

D. During the annual assessment of the operation and maintenance plan were any adjustments needed based on the performance of the plan?

No X\_\_\_\_\_ If yes, what components of the plan were changed (i.e. line cleaning, CCTV inspections and manhole inspections and/or SSO events)

---



---



**Part VI: SSMP EVALUATION (cont.)**

E. During 2014 was any part of the SSMP audited as part of the five year audit?

No  X

If yes, what part of the SSMP was audited and were changed made to the SSMP as a result of the audit? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F. Has your system completed its *System Evaluation and Capacity Assurance Plan (SECAP)* as defined by the Utah Sewer Management Program?

Yes  X  NO

The following are required completion dates that the SSMP and SECAP based on population. The SSMP and SECAP must be public noticed and approved by the permittee's governing body in order to be considered complete.

Program	Population				
	< 2,000	2,000 - 3,500	3,501 – 15,000	15,001 – 50,000	> 50,000
SSMP	3-31-16	3-31-16	9-30-15	3-31-15	9-30-14
SECAP	Optional	9-30-17	9-30-16	3-31-16	9-30-15

**SSMP Signatory Requirement**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

\_\_\_\_\_  
Signature of Signatory Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name of Signatory Official

\_\_\_\_\_  
Title

The signatory official is the person authorized to sign permit documents, per R317-8-3.4.

**Part VII: SUBJECTIVE EVALUATION**

***This section should be with the system operators.***

- A. Describe the physical condition of the sewer collection system: (lift stations, etc. included)

The sewer system is in good condition. It is 11 years old, and is inspected and cleaned on a regular basis. The pipe is made of PVC

---

---

---

---

- B. What sewerage system improvements does the community have under consideration for the next 10 years?

Finishing up sewer master plan. Adding lift stations to SKADA system for monitoring

---

---

---

---

- C. Explain what problems, other than plugging have you experienced over the last year  
Infiltration (groundwater)

---

---

---

---

- D. Is your community presently involved in formal planning for system expansion/upgrading? If so explain.

Sewer master plan

---

---

---

---

- E. Does the municipality/district pay for the continuing education expenses of operators?

ALWAYS   X        SOMETIMES                 NO           

If they do, what percentage is paid?

approximately   100   %





DISASTER DECLARATION

WHEREAS, beginning on or about April 22, 2015, a culinary water system contamination occurred at Nibley City's Yeate's Spring; and

WHEREAS, the contamination has made the water system in Nibley City unusable for its more than 6,000 residents; and

WHEREAS, City resources have been limited and/or depleted due to the above conditions; and

WHEREAS, the emergency has required a response that exceeds the capacity of Nibley City's resources; and

WHEREAS, the City has activated its Emergency Operations Center and is operating under the City's Emergency Operations Plan; and

WHEREAS, these conditions have the potential to worsen and immediate attention is necessary to combat the threat to the safety, health and welfare of the citizens of Nibley City.

NOW THEREFORE, BE IT RESOLVED BY THE NIBLEY CITY COUNCIL, NIBLEY, UTAH THAT:

The Mayor does hereby declare a local emergency and request assistance from Cache County, the State of Utah and the United States of America.

Dated this 22 Day of April, 2015



Shaun Dustin, Mayor

Attest:

David Zook, City Recorder

## May 2014 Water Bill

	Total Number of Customers	Total Billed	Average Bill
Normal Water Bills	1496	\$ 35,443.92	\$ 23.69
Townhomes	68	\$ 714.00	\$ 10.50
	1564		
Water Base Fee		\$ 16,422.00	
Water Usage		\$ 19,735.92	
Total Billed		\$ 36,157.92	

## April 2015 Water Bill

	Total Number of Customers	Total Billed	Average Bill
Normal Water Bills	1668	\$ 34,404.06	\$ 20.63
Townhomes	84	\$ 882.00	\$ 10.50
	1752		
Water Base Fee		\$ 18,396.00	
Water Usage		\$ 16,890.06	
Total Billed		\$ 35,286.06	

## Billing Adjustment Ideas

Adjustment	Logic	Per house hold	Total Billing Adjustment
Flush Reimbursement	1 Hour about 1200 Gallons	\$ 1.14	\$ 1,997.28
Waive Base Fee		\$ 10.50	\$ 18,396.00
Waive Half of Base Fee		\$5.25	\$ 8,757.00
Waive All Water Usage	Average for May	\$ 13.19	\$ 23,108.88
Waive 6 Day's Base Fee	\$0.35 per day, 6 days	\$ 2.10	\$ 3,679.20
Pick a Dollar Amount	Example \$5.00	\$ 5.00	\$ 8,760.00
Pick a amount of Gallons	Example 5,000 Gallons	\$ 4.75	\$ 8,322.00
No Adjustment		\$ -	\$ -

# ANNUAL BUDGET

For Fiscal Year 2015/2016



# CITY OF NIBLEY, UTAH

## TENTATIVE BUDGET Year Ended June 30, 2016

### TABLE OF CONTENTS

	<u>Page</u>
Budget Message	1-3
Financial Oversight	4
Graphs:	
Nibley City Budget FY 2016	5
General Fund Revenue FY 2016	5
General Fund Department Expenditures FY 2016	6
General Fund Expenditures FY 2008 to FY 2016	6
Water Fund Expenses FY 2008 to FY 2016	7
Sewer Fund Expenses FY 2008 to FY 2016	7
Building Permits 2008 to 2014	8
Overall Fund Summary	9
General Fund Revenues Summary	10
General Fund Revenues	11-12
General Fund Expenditures By Department Summary	13
General Fund Expenditures By Department Detail	14-19
Class "B&C" Roads	20
Municipal Building Authority	21
First Responder	22
Capital Projects	23
Water Operations	24
Water Operations Expenses Detail	
Sewer Operations	26
Sewer Operations Expenses Detail	27
Storm Drain Operations	28
Storm Drain Operations Expenses Detail	29
Water Impact Fees	30
Parks Impact Fees	31
Sewer Impact Fees	32
Storm Drain Impact Fees	33
Road Impact Fees	34
Glossary	35-56



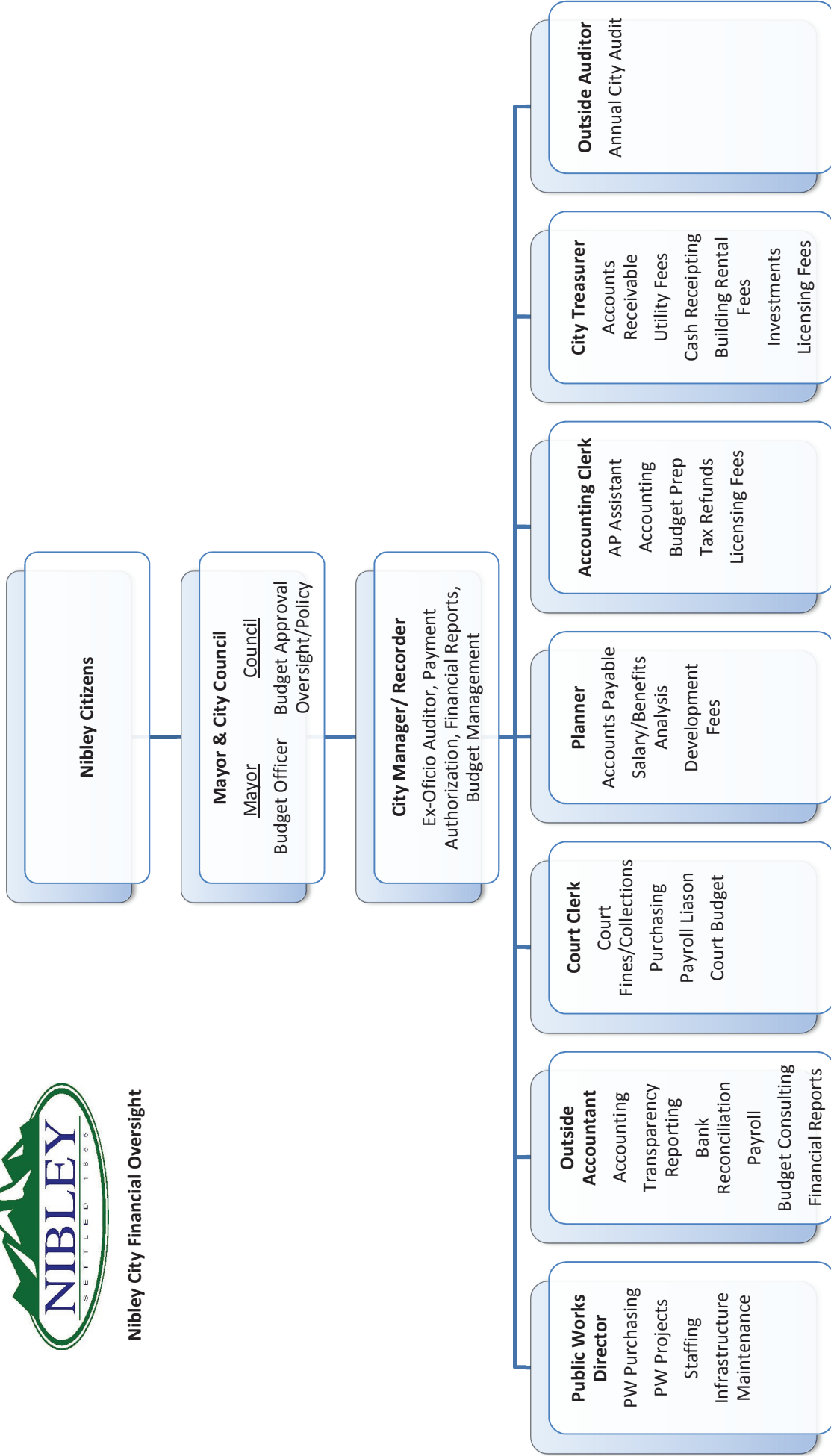
# BUDGET MESSAGE PAGE 1

# BUDGET MESSAGE PAGE 2

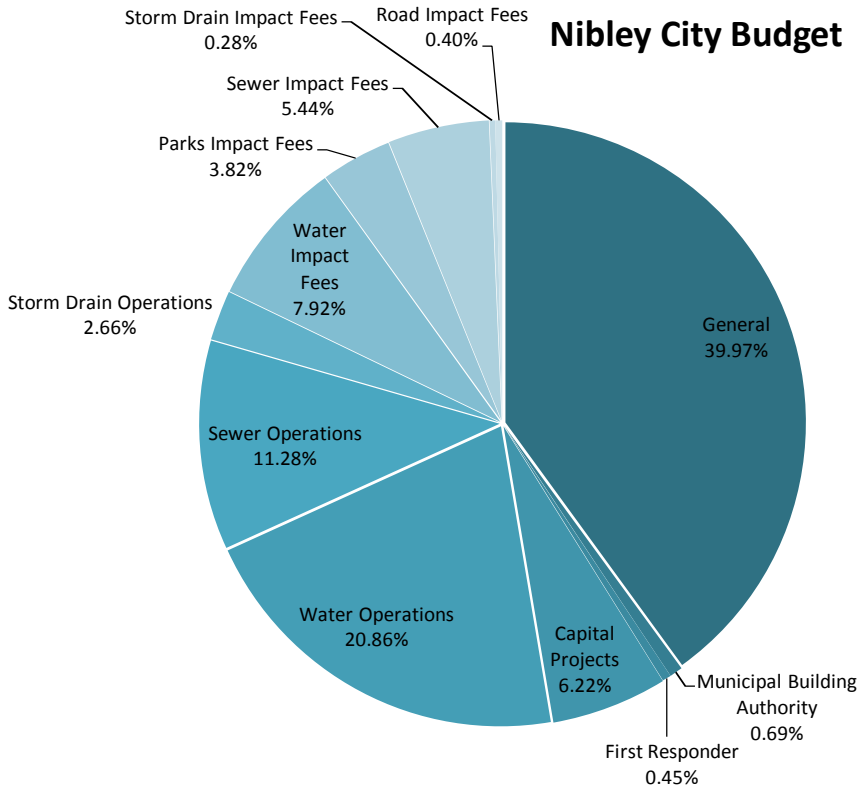
# BUDGET MESSAGE PAGE 3



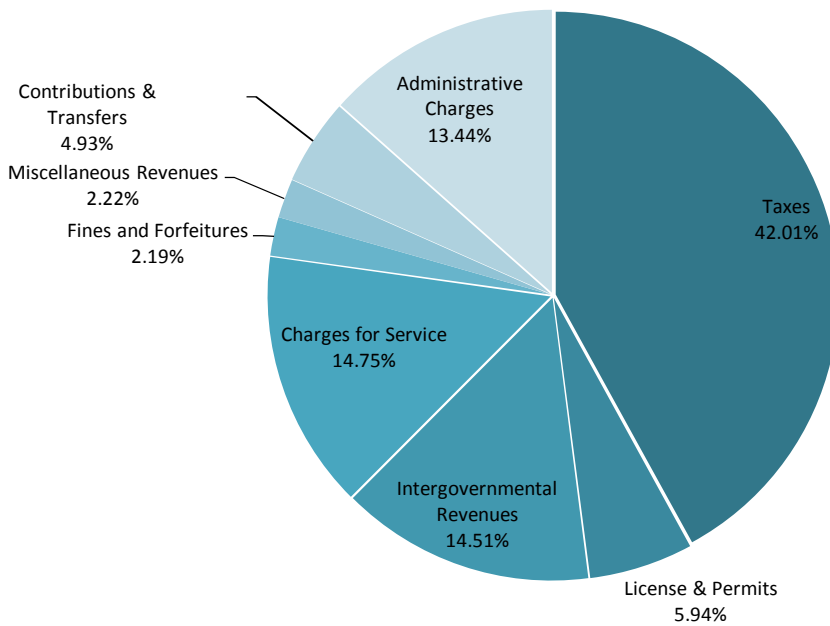
**Nibley City Financial Oversight**



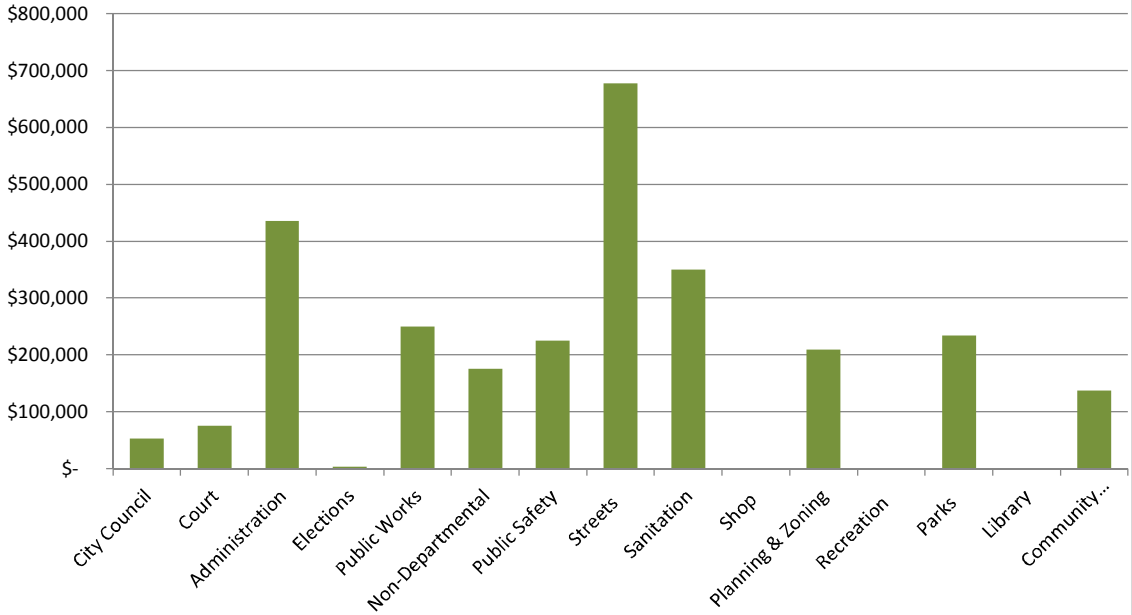
## Nibley City Budget FY 2016



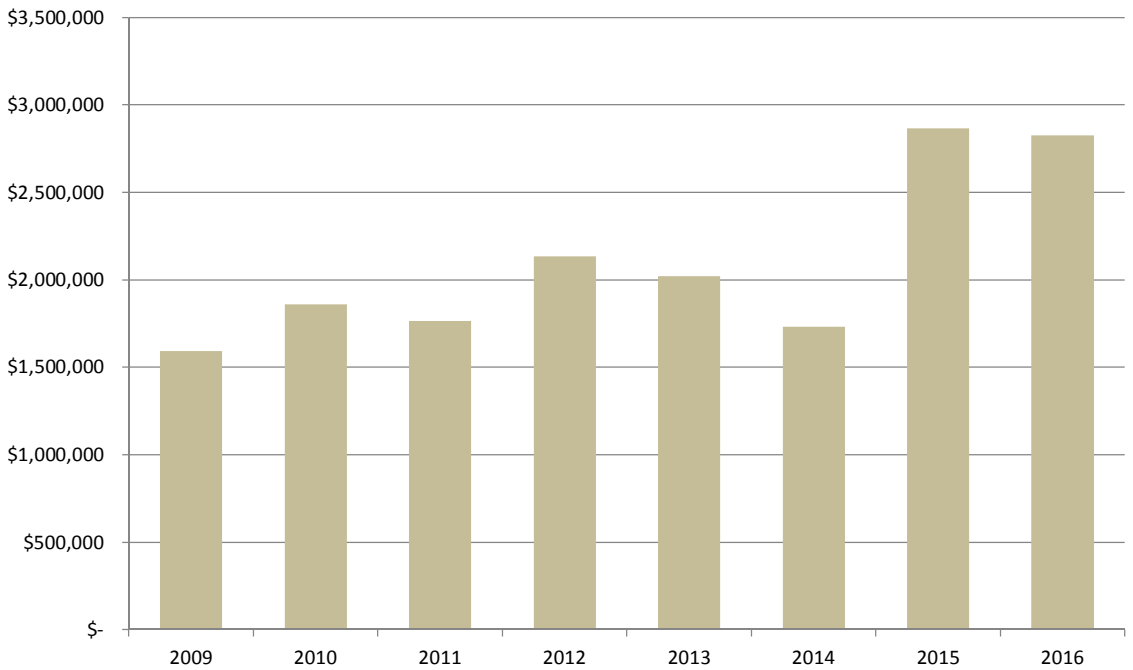
## General Fund Revenue FY 2016



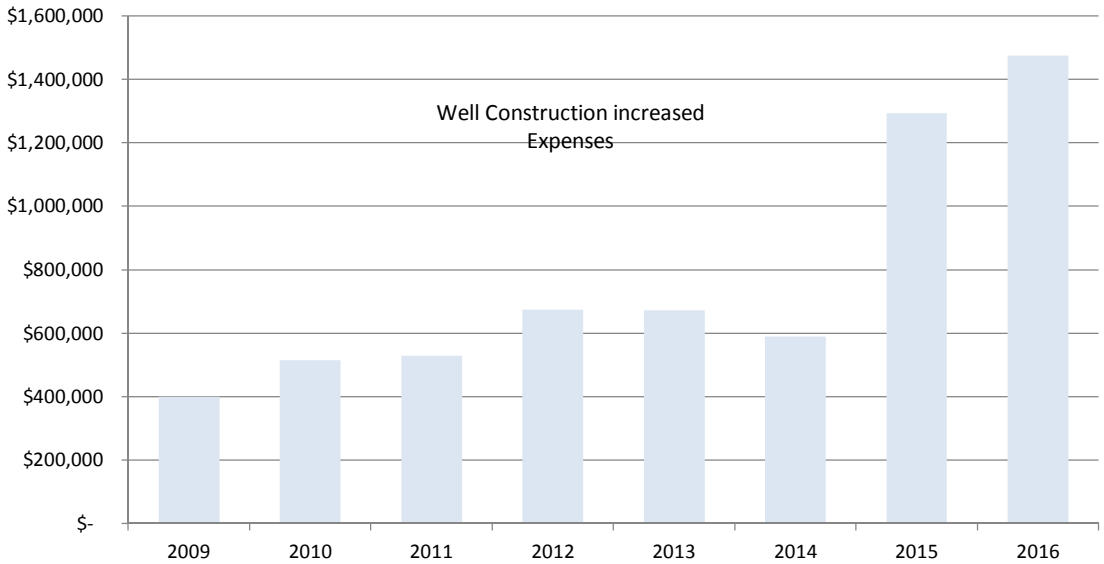
## General Fund Department Expenditures FY 2016



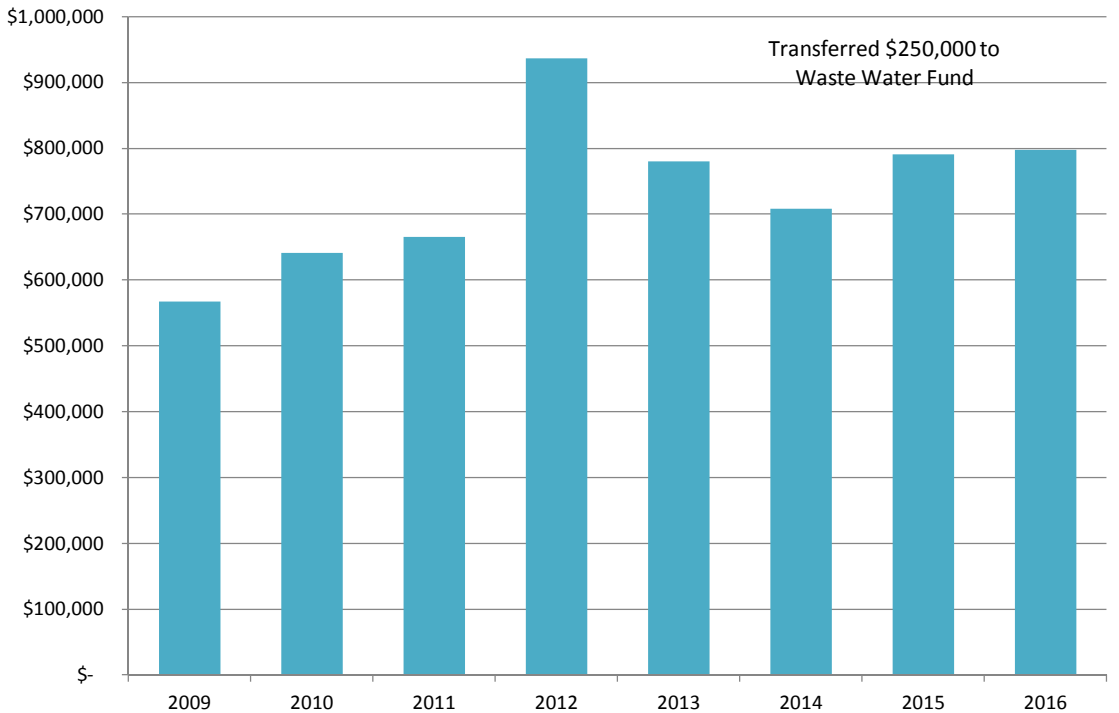
## General Fund Expenditures FY 2009 to FY 2016



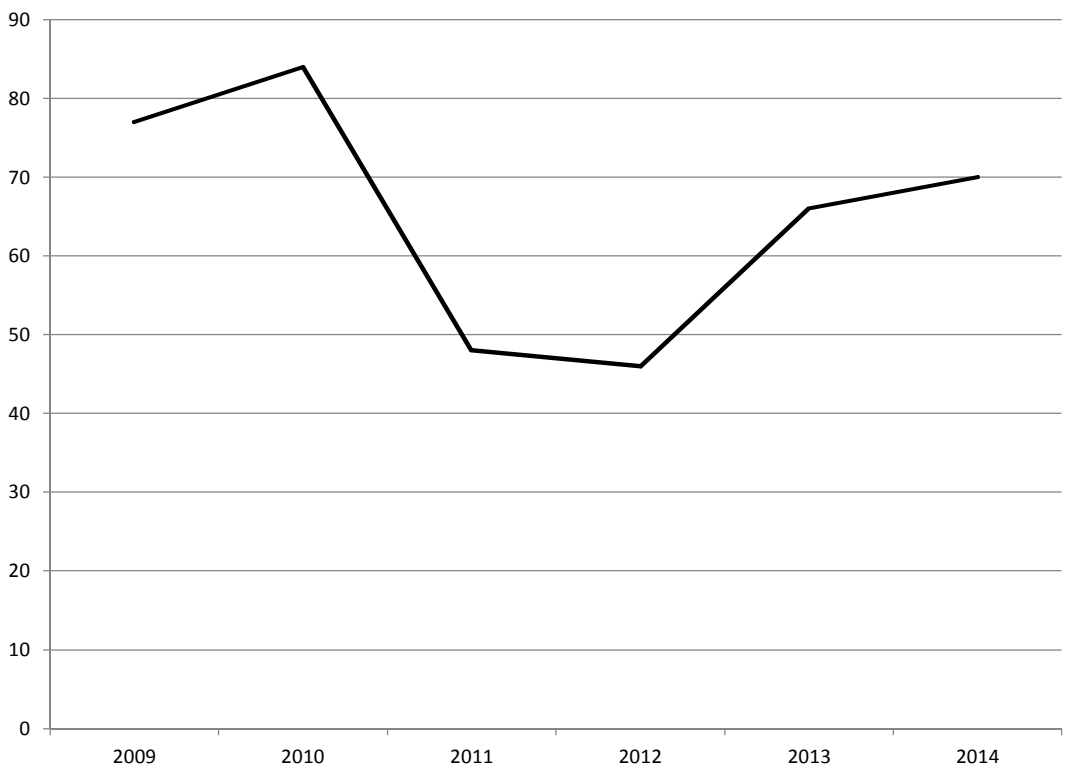
### Water Fund Expenses FY 2009 to FY 2016



### Sewer Fund Expenses FY 2009 to FY 2016




### Building Permits 2009 to 2014






# Nibley City Budget for FY 2016

## Overall Fund Revenues Summary FY 2016

Nibley City - All Funds FY 2015/2016 Budget					
 Revenues	Account Number	Actual FY 2014	Actual		Final Budget FY 2016
			Year-to-date FY 2015	Budget FY 2015	
General	10	\$ 2,526,045	\$ 2,252,544	\$ 2,791,987	\$ 2,826,830
Municipal Building Authority	20	43,000	39,417	49,000	49,000
First Responder	24	32,991	27,378	34,330	31,900
Capital Projects	45	-	-	565,000	440,000
Water Operations	51	754,897	588,897	1,293,153	1,474,900
Sewer Operations	52	852,815	707,806	791,000	798,000
Storm Drain Operations	53	131,854	105,500	158,500	188,340
Water Impact Fees	55	136,200	130,350	300,000	560,000
Parks Impact Fees	56	270,600	257,100	290,000	270,000
Sewer Impact Fees	57	129,356	118,400	300,000	385,000
Storm Drain Impact Fees	58	12,437	11,950	22,000	20,000
Road Impact Fees	59	27,147	25,746	30,000	28,020
<b>Total All Fund Revenues</b>		<b>\$ 4,917,342</b>	<b>\$ 4,265,088</b>	<b>\$ 6,624,970</b>	<b>\$ 7,071,990</b>

# General Fund Budget for FY 2016


## General Fund Revenues Summary FY 2016

Nibley City - General Fund FY 2015/2016 Budget					
 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Taxes	10-31-000	\$ 1,233,017	\$ 1,024,110	\$ 1,168,880	\$ 1,187,500
License & Permits	10-32-000	123,426	116,562	180,000	168,000
Intergovernmental Revenues	10-33-000	329,980	309,980	473,440	410,300
Charges for Service	10-34-000	384,959	315,836	439,620	417,000
Fines and Forfeitures	10-35-000	54,899	49,717	65,000	62,000
Miscellaneous Revenues	10-36-000	87,307	149,929	129,461	62,700
Contributions & Transfers	10-38-000	23,272	21,326	30,000	139,330
Administrative Charges	10-39-000	289,185	265,084	305,586	380,000
<b>Total General Fund Revenues</b>		<b>\$ 2,526,045</b>	<b>\$ 2,252,544</b>	<b>\$ 2,791,987</b>	<b>\$ 2,826,830</b>


# General Fund Budget for FY 2016

## General Fund Revenues FY 2016


### Nibley City - General Fund FY 2015/2016 Budget

 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
<b>Taxes</b>					
Property taxes	10-31-110	\$ 364,033	\$ 341,961	\$ 329,380	\$ 350,000
Delinquent property taxes	10-31-120	26,629	22,121	30,000	15,000
Sales tax	10-31-130	571,332	429,635	550,000	550,000
Electricity franchise taxes	10-31-140	109,976	93,414	112,000	112,000
Telecom franchise taxes	10-31-141	47,548	35,436	37,000	37,000
Gas franchise taxes	10-31-142	64,893	59,060	62,000	70,000
Cable franchise taxes	10-31-143	18,242	13,669	18,500	18,500
Vehicle taxes	10-31-150	30,364	28,814	30,000	35,000
<b>Total Taxes</b>		<b>\$ 1,233,017</b>	<b>\$ 1,024,110</b>	<b>\$ 1,168,880</b>	<b>\$ 1,187,500</b>
<b>Licenses and Permits</b>					
Building permits	10-32-210	\$ 107,327	\$ 100,882	\$ 160,000	\$ 150,000
Business licenses & fees	10-32-220	8,115	8,020	9,000	9,000
Dog licenses	10-32-250	7,984	7,660	11,000	9,000
<b>Total Licenses and Permits</b>		<b>\$ 123,426</b>	<b>\$ 116,562</b>	<b>\$ 180,000</b>	<b>\$ 168,000</b>
<b>Intergovernmental Revenue</b>					
Grant - State	10-33-320	\$ 2,000	\$ -	\$ 12,000	\$ 12,000
Grant - Children's Theatre	10-33-322	-	2,000	2,040	1,500
Grant - EDCU	10-33-323	-	-	3,400	800
Grant - CCCOG	10-33-324	-	-	386,000	386,000
Grant - CMPO	10-33-325	-	-	10,000	10,000
Grant - CIB	10-33-345	-	-	10,000	-
Class "B&C" road funds	10-33-350	197,980	177,980	-	-
Grant - RAPZ	10-33-355	130,000	130,000	50,000	-
<b>Total Intergovernmental</b>		<b>\$ 329,980</b>	<b>\$ 309,980</b>	<b>\$ 473,440</b>	<b>\$ 410,300</b>
<b>Charges For Service</b>					
Community center dispatch	10-34-410	\$ 38,548	\$ 32,034	\$ 61,000	\$ 61,000
Planning and zoning review fees	10-34-420	1,225	795	1,500	1,500
Development fees reimbursed	10-34-422	1,570	1,569	7,500	3,000
Application fee	10-34-426	120	120	120	-
Refuse collection charges	10-34-430	322,987	262,777	328,000	328,000
Soccer field use	10-34-440	2,373	980	3,000	3,000
Adult League	10-34-441	-	-	19,000	1,000
Baseball program	10-34-442	10,058	9,948	8,000	8,000
Softball program	10-34-443	790	850	2,000	2,000
Recreation Programs	10-34-445	-	-	2,000	2,000
General parks & building fees	10-34-460	2,160	1,835	2,000	1,000
Community center rental	10-34-461	5,053	4,853	5,000	6,000
Variance request	10-34-681	75	75	500	500
<b>Total Charges for Service</b>		<b>\$<sup>11</sup> 384,959</b>	<b>\$ 315,836</b>	<b>\$ 439,620</b>	<b>\$ 417,000</b>


## General Fund Revenues FY 2016 - Continued

 Revenues-continued		Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
<b>Fines and Forfeitures</b>						
Court Fines	10-35-510	\$ 54,899	\$ 49,717	\$ 65,000	\$ 62,000	
<b>Total Fines and Forfeitures</b>		<b>\$ 54,899</b>	<b>\$ 49,717</b>	<b>\$ 65,000</b>	<b>\$ 62,000</b>	
<b>Miscellaneous Revenue</b>						
Interest earnings	10-36-610	\$ 10,443	\$ 24,282	\$ 28,500	\$ 28,500	
History book sales	10-36-612	-	-	-	-	
Heritage days	10-36-660	2,953	1,614	6,000	6,000	
Youth council revenue	10-36-661	1,259	425	2,200	2,200	
Nibley royalty	10-36-662	1,126	1,127	1,000	1,000	
Ballfield Sponsorship	10-36-665	-	-	3,000	3,000	
Surplus sale	10-36-670	47,567	45,688	350	1,000	
Fuel tax reimb.	10-36-671	-	-	2,500	-	
River repair reimbursement	10-36-675	-	60,635	60,636	-	
Waste Water Legal Reimb.	10-36-682	-	-	6,000	5,000	
Damage to City property reimbursements	10-36-686	-	-	675	500	
Miscellaneous	10-36-690	20,081	12,297	12,500	10,000	
Land leases	10-36-691	1,680	1,681	3,000	3,000	
Tree board	10-36-693	2,079	2,080	2,500	2,500	
Beginnings Monument	10-36-694	119	100	-	-	
Recreation grant	10-36-800	-	-	600	-	
<b>Total Miscellaneous Revenues</b>		<b>\$ 87,307</b>	<b>\$ 149,929</b>	<b>\$ 129,461</b>	<b>\$ 62,700</b>	
<b>Contributions &amp; transfers</b>						
Road impact fee	10-38-720	\$ 23,272	\$ 21,326	\$ 30,000	\$ 30,000	
Appropriate fund balance	10-38-890	-	-	-	109,330	
<b>Total Contributions &amp; Transfers</b>		<b>\$ 23,272</b>	<b>\$ 21,326</b>	<b>\$ 30,000</b>	<b>\$ 139,330</b>	
<b>Administrative Charges</b>						
Water	10-39-700	\$ 132,530	\$ 121,486	\$ 137,513	\$ 171,000	
Sewer	10-39-701	128,205	117,520	137,513	171,000	
Storm sewer	10-39-702	28,450	26,078	30,560	38,000	
<b>Total Administrative Charges</b>		<b>\$ 289,185</b>	<b>\$ 265,084</b>	<b>\$ 305,586</b>	<b>\$ 380,000</b>	
<b>Total General Fund Revenues</b>		<b>\$ 2,526,045</b>	<b>\$ 2,252,544</b>	<b>\$ 2,791,987</b>	<b>\$ 2,826,830</b>	


## General Fund Summary Expenditures FY 2016

 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
City Council	10-41	\$ 34,722	\$ 30,357	\$ 48,900	\$ 53,400
Court	10-42	56,469	47,041	72,200	75,600
Administration	10-43	321,002	247,323	386,700	435,600
Elections	10-47	3,313	3,313	-	4,000
Public Works	10-48	193,199	153,439	332,020	249,520
Non-Departmental	10-50	549,533	110,499	202,121	175,540
Public Safety	10-54	185,477	179,132	222,085	224,950
Streets	10-60	381,008	162,236	667,775	677,065
Sanitation	10-62	340,994	311,602	350,000	350,000
Shop	10-65	66,891	64,776	97,000	-
Planning & Zoning	10-68	85,532	73,754	164,720	209,565
Recreation	10-69	18,076	8,222	24,850	-
Parks	10-70	335,876	306,991	237,770	233,690
Library	10-71	19,470	19,470	23,000	-
Community Development	10-75	28,185	13,412	38,800	137,900
<b>Total General Fund Expenditures</b>		<b><u>\$ 2,619,747</u></b>	<b><u>\$ 1,731,567</u></b>	<b><u>\$ 2,867,941</u></b>	<b><u>\$ 2,826,830</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ (93,702)</u></b>	<b><u>\$ 520,977</u></b>	<b><u>\$ (75,954)</u></b>	<b><u>\$ -</u></b>
Beginning Cash Balance (estimated)					\$ 900,000
Reserves (Appropriation of Fund Balance)					(109,330)
Ending Cash Balance (estimated)					<u>\$ 790,670</u>


## Mayor & City Council Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-41-110	\$ 25,200	\$ 21,000	\$ 30,000	\$ 30,000
Employee benefits	10-41-130	1,772	1,606	2,900	2,900
Travel	10-41-230	4,332	4,332	8,000	11,000
Telephone	10-41-280	-	-	4,500	4,500
Education & training	10-41-330	3,360	3,360	3,000	4,500
Mayor discretionary	10-41-620	58	59	500	500
<b>Total Mayor &amp; City Council Expenditures</b>		<b>\$ 34,722</b>	<b>\$ 30,357</b>	<b>\$ 48,900</b>	<b>\$ 53,400</b>


## Court Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-42-110	\$ 33,200	\$ 27,064	\$ 36,300	\$ 44,600
Employee benefits	10-42-130	11,053	9,024	11,300	9,700
Travel	10-42-230	2,414	2,380	2,000	2,600
Office supplies	10-42-240	704	684	1,000	600
Prosecution	10-42-311	7,150	6,050	7,000	7,000
Witness fees	10-42-320	-	-	6,600	800
Defense	10-42-324	-	-	-	3,800
Interpreter	10-42-326	-	-	-	2,000
Education & training	10-42-330	150	150	2,500	1,500
Mendon Court	10-42-600	-	-	2,500	-
Bailiff services	10-42-610	1,798	1,689	3,000	3,000
<b>Total Court Expenditures</b>		<b>\$ 56,469</b>	<b>\$ 47,041</b>	<b>\$ 72,200</b>	<b>\$ 75,600</b>


## Administration Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-43-110	\$ 187,509	\$ 141,678	\$ 235,000	\$ 259,600
Employee benefits	10-43-130	57,685	43,325	67,000	85,000
Travel	10-43-230	8,563	8,360	9,000	9,000
Cell Phone	10-43-280	958	838	2,200	3,000
Memberships & dues	10-43-300	3,858	3,857	4,000	5,000
Professional services	10-43-310	15,591	10,536	25,000	28,500
Legal expense	10-43-311	12,672	9,060	11,000	11,000
Education & training	10-43-330	3,946	2,978	5,000	6,000
Economic development	10-43-341	-	-	8,500	8,500
Department expenditures	10-43-400	30,220	25,217	20,000	20,000
Capital outlay	10-43-740	-	1,474	-	-
<b>Total Administration Expenditures</b>		<b>\$ 321,002</b>	<b>\$ 247,323</b>	<b>\$ 386,700</b>	<b>\$ 435,600</b>


## Elections Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Professional services	10-47-310	\$ 3,313	\$ 3,313	\$ -	\$ 4,000
<b>Total Elections Expenditures</b>		<b>\$ 3,313</b>	<b>\$ 3,313</b>	<b>\$ -</b>	<b>\$ 4,000</b>

## Public Works and Shop Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-48-110	\$ 105,212	\$ 88,778	\$ 130,600	\$ 90,800
Employee benefits	10-48-130	29,056	16,429	46,000	40,500
Travel	10-48-230	777	729	1,500	1,500
Office supplies	10-48-240	467	403	800	1,000
Vehicle Repair	10-48-250	-	-	28,000	28,000
Vehicle Fuel	10-48-251	-	-	48,000	48,000
River repair	10-48-257	24,916	14,916	40,000	5,000
Repair & Maintenance	10-48-260	-	-	12,000	12,000
Utilities	10-48-270	-	-	9,000	9,000
Telephone	10-48-280	560	440	1,920	720
Professional services	10-48-310	-	-	500	500
Legal expense	10-48-311	-	-	500	500
Education & training	10-48-330	3,870	3,702	3,000	3,000
Software	10-48-370	1,200	1,200	1,200	-
Department expenditures	10-48-400	831	531	1,500	1,500
Engineering expense	10-48-514	-	-	7,500	7,500
Capital outlay - equipment	10-48-740	26,310	26,311	-	-
<b>Total Public Works Expenditures</b>		<b>\$ 193,199</b>	<b>\$ 153,439</b>	<b>\$ 332,020</b>	<b>\$ 249,520</b>

## Non-Departmental Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Office supplies	10-50-240	\$ -	\$ -	\$ 14,000	\$ 14,500
Stamps	10-50-243	7,579	7,383	2,000	2,000
Utility Billing Postage	10-50-245	-	-	8,000	8,000
Equipment maintenance	10-50-250	-	-	3,000	3,000
Utilities	10-50-270	-	-	9,840	9,840
Telephone/internet	10-50-280	4,075	3,845	6,000	3,500
Bank charges	10-50-440	-	-	22,000	22,000
Insurance expense	10-50-510	39,171	38,272	60,000	60,000
Building lease	10-50-511	43,000	39,417	43,000	43,000
Engineering expense	10-50-514	19,489	10,489	1,500	1,500
Web administration & design	10-50-517	1,160	1,160	3,700	3,700
Information technology	10-50-518	6,387	3,181	8,000	8,000
Community center	10-50-520	1,311	1,311	500	500
Newsletter	10-50-530	5,974	5,441	5,500	5,500

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Miscellaneous	10-50-620	1,387	-	10,081	-
Computer upgrades	10-50-741	-	-	5,000	5,000
Transfer to Capital projects	10-50-910	420,000	-	-	-
<b>Total Non-Departmental Expenditures</b>		<b>\$ 549,533</b>	<b>\$ 110,499</b>	<b>\$ 202,121</b>	<b>\$ 175,540</b>

## Public Safety Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Crossing Guards Salaries & wages	10-54-110	\$ 25,197	\$ 22,331	\$ 30,000	\$ 31,500
Employee benefits	10-54-130	1,934	1,715	2,300	2,450
Sheriff contract services	10-54-320	47,122	47,122	53,300	50,000
Fire protection	10-54-340	38,066	38,067	40,785	44,000
First response	10-54-350	19,933	19,933	20,000	20,000
Animal control	10-54-360	15,021	14,968	16,700	18,000
Communication center	10-54-440	38,204	34,996	59,000	59,000
Capital outlay	10-54-740	-	-	-	-
<b>Total Public Safety Expenditures</b>		<b>\$ 185,477</b>	<b>\$ 179,132</b>	<b>\$ 222,085</b>	<b>\$ 224,950</b>

## Streets Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-60-110	\$ 43,797	\$ 31,925	\$ 52,400	\$ 58,000
Employee benefits	10-60-130	18,111	10,820	19,800	21,500
Travel	10-60-230	928	916	1,000	1,200
Office supplies	10-60-240	91	-	275	275
Uniforms	10-60-247	1,413	1,414	1,250	1,100
Equipment maintenance	10-60-250	33,042	23,466	32,000	32,000
Development	10-60-260	1,250	1,250	1,250	1,250
Utilities - crossing lights	10-60-270	270	247	1,500	500
Utilities - street lights	10-60-275	39,387	35,947	39,600	48,000
Telephone	10-60-280	398	338	500	540
Professional services	10-60-310	-	-	500	500
Legal expense	10-60-311	-	-	500	500
Education & training	10-60-330	375	326	500	700
Salt	10-60-450	11,760	11,759	16,200	18,000
Engineering expense	10-60-514	540	203	500	2,000
Sidewalk projects	10-60-590	-	-	31,000	45,000
Road maintenance	10-60-610	204,646	33,625	70,000	70,000
Streetlights	10-60-611	-	-	3,000	6,000
City facility parking lots	10-60-615	-	-	-	-
Hwy 165/3200 S Redesign	10-60-618	-	-	186,000	160,000
Right of way acquisition 2600 S	10-60-619	-	-	10,000	10,000
HWY 165/2600 Contribution	10-60-621	-	-	200,000	200,000
Capital outlay - improvements	10-60-730	-	-	-	-
Capital outlay - equipment	10-60-740	10,000	10,000	-	-
Transfer to Cap improvement fund	10-60-910	15,000	-	-	-
<b>Total Streets Expenditures</b>		<b>\$ 381,008</b>	<b>\$ 162,236</b>	<b>\$ 667,775</b>	<b>\$ 677,065</b>




## Sanitation Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Professional services	10-62-310	\$ -	\$ -	\$ 500	\$ 500
Refuse collection services	10-62-320	340,994	311,602	350,000	350,000
Recycle site upgrade	10-62-322	-	860	20,000	10,000
Engineering expense	10-62-514	-	-	500	500
<b>Total Sanitation Expenditures</b>		<b>\$ 340,994</b>	<b>\$ 311,602</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>


## Shop Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Vehicle repair	10-65-250	\$ 27,808	\$ 27,415	\$ 28,000	\$ -
Vehicle fuel	10-65-251	28,445	28,445	48,000	-
Building Maintenance	10-65-260	3,242	2,484	12,000	-
PW Utilities	10-65-270	6,501	6,042	9,000	-
Capital outlay	10-65-740	-	-	-	-
Miscellaneous	10-65-750	895	390	-	-
<b>Total Shop Expenditures</b>		<b>\$ 66,891</b>	<b>\$ 64,776</b>	<b>\$ 97,000</b>	<b>\$ -</b>


## Planning & Building Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-68-110	\$ 53,810	\$ 44,937	\$ 67,000	\$ 99,800
Employee benefits	10-68-130	18,632	12,881	21,000	33,500
Travel	10-68-230	780	780	1,500	2,500
Office supplies	10-68-240	354	224	500	1,000
Telephone	10-68-280	1,020	900	720	1,500
Professional services	10-68-310	-	-	500	500
Legal expenses	10-68-311	5,721	4,913	8,000	10,000
Education & training	10-68-330	1,225	1,225	1,500	2,000
Bldg Permit Software	10-68-370	-	-	-	1,400
Department expenditures	10-68-400	1,292	1,257	500	2,200
Engineering expense	10-68-514	-	2,266	28,000	28,000
County planning assessment	10-68-621	2,698	4,371	4,500	6,165
Planning studies	10-68-622	-	-	30,000	20,000
Tree Board	10-68-655	-	-	1,000	1,000
<b>Total Planning &amp; Zoning Expenditures</b>		<b>\$ 85,532</b>	<b>\$ 73,754</b>	<b>\$ 164,720</b>	<b>\$ 209,565</b>


## Recreation Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-69-110	\$ 4,108	\$ 2,108	\$ 4,200	-
Employee benefits	10-69-130	314	162	350	-
Travel	10-69-230	293	693	1,500	-
Recreation programs	10-69-248	1,258	1,257	3,200	-
Movie in the park	10-69-249	1,524	1,215	2,500	-
Halloween bonanza	10-69-250	599	598	600	-
Education & training	10-69-330	220	270	1,500	-
Adult leagues	10-69-508	-	-	1,000	-
Baseball program	10-69-510	7,938	1,688	8,000	-
Softball program	10-69-511	1,822	231	2,000	-
<b>Total Recreation Expenditures</b>		<b>\$ 18,076</b>	<b>\$ 8,222</b>	<b>\$ 24,850</b>	<b>\$ -</b>


## Parks Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	10-70-110	\$ 101,480	\$ 86,359	\$ 90,700	\$ 126,300
Employee benefits	10-70-130	24,738	35,106	27,200	31,700
Travel	10-70-230	13	13	1,000	2,500
Office supplies	10-70-240	-	92	1,000	1,000
Uniforms	10-70-247	1,277	1,277	1,000	2,100
Equipment\maintenance	10-70-250	44,985	36,782	45,000	45,000
Utilities	10-70-270	5,687	4,740	6,650	6,650
Telephone	10-70-280	615	555	720	1,440
Education & training	10-70-330	270	350	1,000	2,500
Ballfield sponsorship	10-70-415	-	-	1,000	1,000
Trees	10-70-420	-	-	6,000	6,000
Veterans Memorial Park	10-70-690	-	-	-	1,000
Morgan Farm	10-70-695	3,011	-	4,000	4,000
Nibley park storm water pipe	10-70-700	-	-	2,500	2,500
Capital outlay - equipment	10-70-740	8,800	8,800	-	-
Transfer to capital improvements fund	10-70-910	145,000	132,917	50,000	-
<b>Total Parks Expenditures</b>		<b>\$ 335,876</b>	<b>\$ 306,991</b>	<b>\$ 237,770</b>	<b>\$ 233,690</b>

## Library Detail Budget FY 2016


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Library	10-71-480	\$ 19,470	\$ 19,470	\$ 23,000	\$ -
<b>Total Library Expenditures</b>		<b>\$ 19,470</b>	<b>\$ 19,470</b>	<b>\$ 23,000</b>	<b>\$ -</b>


# Community Development / Recreation Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & Wages	10-75-110	\$ -	\$ -	\$ 4,200	\$ 40,000
Employee Benefits	10-75-130	-	-	350	14,000
Travel	10-75-230	-	-	1,500	1,500
Recreation Programs	10-75-248	-	-	3,200	5,000
Movie in the Park	10-75-249	-	-	2,500	2,500
Halloween Boonanza	10-75-250	-	-	600	600
Education & Training	10-75-330	-	-	1,500	1,500
Library	10-75-480	-	-	23,000	23,000
Adult Leagues	10-75-508	-	-	1,000	1,000
Basaeball Program	10-75-510	-	-	8,000	8,000
Softball Program	10-75-511	-	-	2,000	2,000
Hyrum senior center	10-75-650	-	-	1,000	1,000
Wildlife expenses	10-75-652	288	75	300	300
Beginnings monument	10-75-653	1,000	-	1,000	1,000
Tree board	10-75-655	43	42	1,000	-
Heritage days	10-75-660	14,006	5,310	20,000	20,000
Children's theatre	10-75-661	3,462	-	3,500	3,500
Youth council	10-75-662	4,582	4,103	5,500	5,500
Scarecrow festival	10-75-663	963	939	1,000	1,000
Nibley royalty	10-75-664	1,251	769	1,500	1,500
Easter egg hunt	10-75-665	2,175	2,025	2,500	2,500
Community Garden	10-75-667	-	-	-	1,000
Parade float	10-75-668	267	-	1,000	1,000
Christmas/nativity	10-75-669	148	149	500	500
<b>Total Community Development Expenditures</b>		<b>\$ 28,185</b>	<b>\$ 13,412</b>	<b>\$ 38,800</b>	<b>\$ 137,900</b>

## Class C Roads Budget for FY 2016

	<b>Class C Roads</b>
<b>0</b>	


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Interest earnings	11-30-400	\$ -	\$ -	\$ -	\$ -
Class "C" Road allotment	11-30-500	155,000	-	155,000	165,850
Appropriation of fund balance	11-30-611	-	-	-	-
<b>Total Revenues</b>		<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ 165,850</b>

 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Miscellaneous services	11-40-620	\$ -	\$ -	\$ -	\$ -
Class "C" Road Projects	11-40-650	155,000	-	155,000	165,850
Reserves	11-40-699	-	-	-	-
<b>Total Capital Expenditures</b>		<b>\$ 155,000</b>	<b>\$ -</b>	<b>\$ 155,000</b>	<b>\$ 165,850</b>
<b>Surplus/(Deficit)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>


Beginning Cash Balance (estimated)	\$ -
Reserves (Appropriation of Fund Balance)	-
Ending Cash Balance (estimated)	\$ -

# Municipal Building Authority Budget for FY 2016

## Municipal Building Authority FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Interest subsidy	20-30-400	\$ -	\$ -	\$ 6,000	\$ 6,000
Lease (Nibley GF contribution)	20-30-500	43,000	39,417	43,000	43,000
Appropriation of fund balance	20-30-611	-	-	-	-
<b>Total Revenues</b>		<b>\$ 43,000</b>	<b>\$ 39,417</b>	<b>\$ 49,000</b>	<b>\$ 49,000</b>


  

 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Miscellaneous services	20-40-620	\$ 10	\$ 10	\$ 1,000	\$ -
Reserves	20-40-699	-	-	5,000	-
Debt service	20-40-810	32,895	49,400	43,000	16,000
Debt Service - Interest	20-40-820	-	-	-	33,000
<b>Total Capital Expenditures</b>		<b>\$ 32,905</b>	<b>\$ 49,410</b>	<b>\$ 49,000</b>	<b>\$ 49,000</b>
<b>Surplus/(Deficit)</b>		<b>\$ 10,095</b>	<b>\$ (9,993)</b>	<b>\$ -</b>	<b>\$ -</b>
Beginning Cash Balance (estimated)					\$ -
Reserves (Appropriation of Fund Balance)					-
Ending Cash Balance (estimated)					<u>\$ -</u>

# First Responder Fund Budget for FY 2016

## First Responder Fund FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Cache County grants	24-36-321	\$ 2,594	\$ 2,594	\$ 2,500	\$ 2,000
State grants	24-36-322	4,851	4,851	5,350	-
Nibley contribution	24-36-601	19,933	19,933	20,000	22,600
Millville contribution	24-36-602	-	-	6,280	7,300
Miscellaneous	24-36-690	5,613	-	200	-
Appropriate Fund Balance	24-36-999	-	-	-	-
<b>Total Revenues</b>		<b>\$ 32,991</b>	<b>\$ 27,378</b>	<b>\$ 34,330</b>	<b>\$ 31,900</b>


 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	24-40-110	\$ 6,491	\$ 6,491	6,500	7,500
Employee benefits	24-40-130	497	497	1,000	800
Travel	24-40-230	1,622	1,622	3,300	1,650
Office supplies	24-40-240	-	-	200	-
Equipment supplies & maintenance	24-40-244	2,473	4,257	8,900	11,400
Supplies-medical	24-40-245	1,922	-	-	-
Uniforms	24-40-247	611	611	2,000	2,000
Vehicle repair	24-40-251	35	-	2,100	2,000
Vehicle fuel	24-40-253	700	700	2,000	1,000
Education and training	24-40-330	4,491	2,768	5,500	5,000
Insurance	24-40-510	-	-	2,000	550
Capital outlay	24-40-740	-	-	-	-
Depreciation	24-40-799	3,244	-	830	-
<b>Total Capital Expenditures</b>		<b>\$ 22,086</b>	<b>\$ 16,946</b>	<b>\$ 34,330</b>	<b>\$ 31,900</b>
<b>Surplus/(Deficit)</b>		<b>\$ 10,905</b>	<b>\$ 10,432</b>	<b>\$ -</b>	<b>\$ -</b>

Beginning Cash Balance (estimated)	\$ 40,767
Reserves (Appropriation of Fund Balance)	-
Ending Cash Balance (estimated)	<b>\$ 40,767</b>

# Capital Projects Fund Budget for FY 2016

## Nibley City - Capital Projects Fund FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Park reimb. from County	45-38-612	-	-	430,000	440,000
Transfer from General Fund	45-38-700	580,000	132,917	50,000	-
Appropriated fund balance	45-38-910	-	-	85,000	-
<b>Total Revenues</b>		<u>\$ -</u>	<u>\$ -</u>	<u>\$ 565,000</u>	<u>440,000</u>


 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
800 West Heritage Park	45-40-706	111,971	110,116	50,000	110,000
Street Maintenance	45-40-734	-	-	15,000	-
Public Works Yard	45-70-735	-	-	-	142,500
Facilities Parking Lot Preservation	45-70-736	-	-	-	26,000
Park Master Plan	45-70-737	-	-	-	25,000
Reserves	45-40-999	-	-	-	246,500
<b>Total Capital Expenditures</b>		<u>\$ 111,971</u>	<u>\$ 110,116</u>	<u>\$ 65,000</u>	<u>550,000</u>
<b>Surplus/(Deficit)</b>		<u>\$ (111,971)</u>	<u>\$ (110,116)</u>	<u>\$ 500,000</u>	<u>(110,000)</u>

Beginning Cash Balance (estimated)	\$ 605,968
Reserves (Appropriation of Fund Balance)	246,500
Ending Cash Balance (estimated)	<u>\$ 852,468</u>

# Water Department Fund Budget for FY 2016

## Nibley City - Water Utility FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
<b>Miscellaneous</b>					
Interest earned	51-36-610	\$ 31,151	\$ -	\$ 1,500	\$ 1,500
Sale of assets	51-36-690	-	40	-	-
Water share rents	51-36-692	-	-	100	100
Water collar fee	51-36-694	4,450	4,450	5,000	5,000
<b>Total Miscellaneous Revenues</b>		<b><u>\$ 35,601</u></b>	<b><u>\$ 4,490</u></b>	<b><u>\$ 6,600</u></b>	<b><u>\$ 6,600</u></b>
<b>Utility Revenue</b>					
Appropriate fund balance	51-37-601	\$ -	\$ -	\$ 606,053	\$ 221,300
Interest earned	51-37-610	5,987	-	5,000	5,000
Water charges	51-37-710	638,495	516,134	600,000	610,000
Connection fees	51-37-750	44,330	42,230	45,500	42,000
Penalties	51-37-780	30,484	26,043	30,000	30,000
Trans from Impact Fee fund	51-37-792	-	-	-	560,000
Bond proceeds	51-37-794	-	-	-	-
<b>Total Utility Revenue</b>		<b><u>\$ 719,296</u></b>	<b><u>\$ 584,407</u></b>	<b><u>\$ 1,286,553</u></b>	<b><u>\$ 1,468,300</u></b>
<b>Total Utility Fund Revenues</b>		<b><u>\$ 754,897</u></b>	<b><u>\$ 588,897</u></b>	<b><u>\$ 1,293,153</u></b>	<b><u>\$ 1,474,900</u></b>

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Water operating	51-40-000	\$ 340,093	\$ 275,193	\$ 394,640	\$ 423,900
Capital outlay improvements	51-40-730	-	46,235	25,000	25,000
Capital outlay equipment	51-40-740	-	-	-	-
Well construction	51-40-746	-	-	641,000	760,000
Debt service	51-40-810	14,115	63,440	95,000	95,000
Reserves	51-40-850	-	-	-	-
Administrative charge	51-40-910	132,530	121,486	137,513	171,000
<b>Total Operating &amp; Capital Expenses</b>		<b><u>\$ 486,738</u></b>	<b><u>\$ 506,354</u></b>	<b><u>\$ 1,293,153</u></b>	<b><u>\$ 1,474,900</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ 268,159</u></b>	<b><u>\$ 82,543</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Beginning Cash Balance (estimated)	\$ 573,636
Reserves (Appropriation of Fund Balance)	<u>(221,300)</u>
Ending Cash Balance (estimated)	<u><u>\$ 352,336</u></u>





## Water Department Fund Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	51-40-110	\$ 104,343	\$ 82,097	\$ 111,300	\$ 123,300
Employee benefits	51-40-130	36,119	30,165	48,900	53,250
Travel	51-40-230	1,210	1,210	1,500	2,000
Office supplies	51-40-240	239	160	500	500
Uniforms	51-40-247	1,202	1,202	1,000	1,100
Water meters	51-40-249	48,029	36,040	48,000	48,000
Maintenance - general	51-40-255	62,880	30,606	60,000	60,000
Utilities	51-40-270	69,481	52,503	67,000	69,000
Telephone	51-40-280	1,440	1,200	1,440	1,750
Dues & memberships	51-40-300	593	593	1,000	1,000
Professional services	51-40-310	-	-	1,000	1,000
Education & training	51-40-330	793	793	1,500	2,000
Water share assessments	51-40-335	7,590	7,128	15,000	18,300
Work order software	51-40-370	-	-	-	1,200
Water testing	51-40-442	5,874	5,674	6,500	6,500
Water shares	51-40-443	-	25,822	25,000	30,000
Engineering expense	51-40-514	300	-	5,000	5,000
Emergency expense	51-40-515	-	-	-	-
Capital outlay improvements	51-40-730	-	46,235	25,000	87,500
Well construction	51-40-746	-	-	641,000	760,000
Debt service	51-40-810	14,115	63,440	80,000	80,000
Debt service interest	51-40-820	-	-	15,000	15,000
Reserves	51-40-850	-	-	-	-
Administrative charge	51-40-910	132,530	121,486	137,513	171,000
<b>Total Water Fund Expenses</b>		<b>\$ 486,738</b>	<b>\$ 506,354</b>	<b>\$ 1,293,153</b>	<b>\$ 1,537,400</b>

# Sewer Department Fund Budget for FY 2016


## Nibley City - Sewer Fund FY 2015/2016 Budget

 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
CIB Grant	52-38-345	\$ -	\$ -	\$ 35,000	\$ -
Millville maintenance and use	52-38-550	12,280	12,281	8,000	10,000
Appropriate fund balance	52-38-601	-	-	-	-
Interest	52-38-610	3,477	-	3,000	3,000
Miscellaneous	52-38-690	900	900	1,000	1,000
Sewer manhole collar fee	52-38-694	-	-	4,000	4,000
Sewer service fees	52-38-710	836,158	694,625	740,000	780,000
<b>Total Revenues</b>		<b>\$ 852,815</b>	<b>\$ 707,806</b>	<b>\$ 791,000</b>	<b>\$ 798,000</b>

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Operating charges	52-72-000	\$ 360,483	\$ 274,109	\$ 440,280	\$ 443,220
Capital outlay improvements	52-72-730	-	41,855	30,000	62,500
Capital outlay equipment	52-72-740	-	-	-	-
Sewer construction	52-72-750	-	-	-	-
Debt service	52-72-810	-	120,000	120,000	120,000
Reserves	52-72-850	-	-	63,207	23,780
Administrative charge	52-72-910	128,204	117,520	137,513	171,000
Transfer to capital projects	52-72-911	-	-	-	-
<b>Total Operating &amp; Capital Expenses</b>		<b>\$ 488,687</b>	<b>\$ 553,484</b>	<b>\$ 791,000</b>	<b>\$ 820,500</b>
<b>Surplus/(Deficit)</b>		<b>\$ 364,128</b>	<b>\$ 154,322</b>	<b>\$ -</b>	<b>\$ (22,500)</b>


Beginning Cash Balance (estimated)	\$ 610,635
Reserves (Appropriation of Fund Balance)	23,780
Ending Cash Balance (estimated)	<u>\$ 634,415</u>


## Sewer Department Fund Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Salaries & wages	52-72-110	\$ 48,301	\$ 37,141	\$ 48,500	\$ 57,600
Employee benefits	52-72-130	16,452	13,751	18,000	19,900
Travel	52-72-230	614	614	1,000	1,500
Maintenance	52-72-255	59,820	8,552	60,000	10,000
Sewer Cleaning & Inspection	52-72-260	-	-	-	60,000
Utilities	52-72-270	9,673	8,980	11,000	11,000
Waste water treatment Logan	52-72-275	224,720	203,795	234,000	235,000
Telephone	52-72-280	645	525	480	720
Dues & memberships	52-72-300	-	493	300	500
Legal expense	52-72-311	153	153	10,000	10,000
Education & training	52-72-330	105	105	1,000	1,000
Engineering expense	52-72-514	-	-	5,000	5,000
Debt service reserves	52-72-635	-	-	1,000	1,000
Sewer reserve fund	52-72-636	-	-	20,000	20,000
Repair & replace fund	52-72-637	-	-	10,000	10,000
South end sewer study	52-72-700	-	-	20,000	-
Capital outlay improvements	52-72-730	-	41,855	30,000	62,500
Debt service	52-72-810	-	120,000	120,000	120,000
Administrative charge	52-72-910	128,204	117,520	137,513	171,000
Transfer to capital projects	52-72-911	-	-	-	-
Reserves	52-72-999	-	-	63,207	23,780
<b>Total Sewer Fund Expenses</b>		<b>\$ 488,687</b>	<b>\$ 553,484</b>	<b>\$ 791,000</b>	<b>\$ 820,500</b>

# Storm Water Department Fund Budget for FY 2016


## Nibley City - Storm Drain Fund FY 2015/2016 Budget

 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
CIB Grant	53-37-345	\$ -	\$ -	\$ 27,500	\$ -
Storm water inspection fee	53-37-411	950	950	5,000	-
Appropriate fund balance	53-37-601	-	-	-	14,840
Interest	53-37-610	609	-	500	500
Storm water manhole fee	53-37-694	-	-	2,000	2,000
Storm water service fee	53-37-710	130,295	104,550	123,500	171,000
<b>Total Revenues</b>		<b>\$ 131,854</b>	<b>\$ 105,500</b>	<b>\$ 158,500</b>	<b>\$ 188,340</b>

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Operating charges	53-40-000	\$ 75,463	\$ 51,639	\$ 83,780	\$ 87,840
Capital outlay - improvements	53-40-730	-	31,695	30,000	62,500
Capital outlay - equipment	53-40-740	-	10,000	-	-
Reserves	53-40-850	-	-	14,160	-
Administrative charge	53-40-910	28,550	26,078	30,560	38,000
<b>Total Operating &amp; Capital Expenses</b>		<b>\$ 104,013</b>	<b>\$ 119,412</b>	<b>\$ 158,500</b>	<b>\$ 188,340</b>
<b>Surplus/(Deficit)</b>		<b>\$ 27,841</b>	<b>\$ (13,912)</b>	<b>\$ -</b>	<b>\$ -</b>


Beginning Cash Balance (estimated)	\$ 129,112
Reserves (Appropriation of Fund Balance)	(14,840)
Ending Cash Balance (estimated)	<u>\$ 114,272</u>


## Storm Water Department Detail Budget FY 2016

 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Estimated Budget FY 2015	Final Budget FY 2016
Salaries & wages	53-40-110	\$ 34,955	\$ 27,192	\$ 42,000	\$ 46,000
Employee benefits	53-40-130	12,574	10,457	19,000	19,000
Travel	53-40-230	-	-	500	500
Maintenance	53-40-255	7,296	4,108	16,000	16,000
Canal maintenance	53-40-260	-	-	3,500	3,500
Telephone	53-40-280	607	488	480	540
Engineering (Changed name)	53-40-310	10,100	9,344	1,800	1,800
Education & training	53-40-330	50	50	500	500
Capital outlay improvements	53-40-730	-	31,695	30,000	62,500
Capital outlay equipment	53-40-740	-	10,000	-	-
Administrative charge	53-40-910	28,450	26,078	30,560	38,000
Reserves	53-40-999	-	-	14,160	-
<b>Total Storm Drain Fund Expenses</b>		<b>\$ 94,032</b>	<b>\$ 119,412</b>	<b>\$ 158,500</b>	<b>\$ 188,340</b>

# Water Impact Fees Budget for FY 2016

## Nibley City - Water Impact Fees FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Appropriation of fund balance	55-37-601	\$ -	\$ -	\$ 170,000	\$ 440,000
Water impact fees	55-37-790	136,200	130,350	130,000	120,000
<b>Total Revenues</b>		<b><u>\$ 136,200</u></b>	<b><u>\$ 130,350</u></b>	<b><u>\$ 300,000</u></b>	<b><u>\$ 560,000</u></b>


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
West side well	55-40-750	\$ -	\$ 100,890	\$ 300,000	\$ 560,000
Reserves	55-40-760	-	-	-	-
<b>Total Capital Expenses</b>		<b><u>\$ -</u></b>	<b><u>\$ 100,890</u></b>	<b><u>\$ 300,000</u></b>	<b><u>\$ 560,000</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ 136,200</u></b>	<b><u>\$ 29,460</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Beginning Cash Balance (estimated)	\$ 490,747
Reserves (Appropriation of Fund Balance)	<u>\$ (440,000)</u>
Ending Cash Balance (estimated)	<u>\$ 50,747</u>

# Park Impact Fees Budget for FY 2016

## Nibley City - Parks Impact Fees FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Appropriation of fund balance	56-37-601	\$ -	\$ -	\$ -	\$ -
Park impact fees	56-37-790	270,600	257,100	290,000	270,000
<b>Total Revenues</b>		<b><u>\$ 270,600</u></b>	<b><u>\$ 257,100</u></b>	<b><u>\$ 290,000</u></b>	<b><u>\$ 270,000</u></b>


 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Heritage park west	56-40-751	\$ -	\$ 724,000	\$ -	\$ 100,000
Reserves	56-40-760	-	-	290,000	170,000
Property purchase region park	56-40-755	464,349	464,349	-	-
<b>Total Capital Expenditures</b>		<b><u>\$ 464,349</u></b>	<b><u>\$ 1,188,349</u></b>	<b><u>\$ 290,000</u></b>	<b><u>\$ 270,000</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ (193,749)</u></b>	<b><u>\$ (931,249)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Beginning Cash Balance (estimated)	\$ 394,776
Reserves (Appropriation of Fund Balance)	<u>170,000</u>
Ending Cash Balance (estimated)	<u><u>\$ 564,776</u></u>

# Sewer Impact Fees Budget for FY 2016

## Nibley City - Sewer Impact Fee Fund FY 2015/2016 Budget


 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Appropriate fund balance	57-37-601	\$ -	\$ -	\$ 189,000	\$ 280,500
Interest earnings	57-37-610	5,781	-	1,000	1,000
Sewer Impact fees	57-37-790	123,575	118,400	110,000	103,500
<b>Total Revenues</b>		<b><u>\$ 129,356</u></b>	<b><u>\$ 118,400</u></b>	<b><u>\$ 300,000</u></b>	<b><u>\$ 385,000</u></b>


 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Debt service	57-40-810	\$ -	\$ 385,000	\$ 300,000	\$ 385,000
<b>Total Capital Expenditures</b>		<b><u>\$ -</u></b>	<b><u>\$ 385,000</u></b>	<b><u>\$ 300,000</u></b>	<b><u>\$ 385,000</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ 129,356</u></b>	<b><u>\$ (266,600)</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Beginning Cash Balance (estimated)	\$ 882,304
Reserves (Appropriation of Fund Balance)	(280,500)
Ending Cash Balance (estimated)	<u>\$ 601,804</u>

# Storm Water Fees Budget for FY 2016

## Nibley City - Storm Water Impact Fund FY 2015/2016 Budget

 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Interest earnings	58-37-610	\$ 337	\$ -	\$ 2,000	\$ 2,000
Basin Construction	58-37-790	12,100	11,950	20,000	18,000
Appropriated fund balance	58-37-990	-	-	8,000	8,000
<b>Total Revenues</b>		<b><u>\$ 12,437</u></b>	<b><u>\$ 11,950</u></b>	<b><u>\$ 22,000</u></b>	<b><u>\$ 20,000</u></b>


 Expenses	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
2600 S Retention Basin	58-40-620	\$ -	\$ 7,796	\$ -	\$ -
Sunrise retention basin	58-40-625	-	52,369	30,000	30,000
Reserves	58-40-850	-	-	-	-
<b>Total Capital Expenses</b>		<b><u>\$ -</u></b>	<b><u>\$ 60,165</u></b>	<b><u>\$ 30,000</u></b>	<b><u>\$ 30,000</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ 12,437</u></b>	<b><u>\$ (48,215)</u></b>	<b><u>\$ (8,000)</u></b>	<b><u>\$ (10,000)</u></b>


Beginning Cash Balance (estimated)	\$ 62,745
Reserves (Appropriation of Fund Balance)	<u>(8,000)</u>
Ending Cash Balance (estimated)	<u>\$ 54,745</u>



# Road Impact Fees Budget for FY 2016

## Nibley City - Road Impact Fees Fund FY 2015/2016 Budget

 Revenues	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Road impact fees	59-37-790	\$ 27,147	\$ 25,746	\$ 30,000	\$ 28,020
<b>Total Revenues</b>		<b><u>\$ 27,147</u></b>	<b><u>\$ 25,746</u></b>	<b><u>\$ 30,000</u></b>	<b><u>\$ 28,020</u></b>

 Expenditures	Account Number	Actual FY 2014	Actual Year-to-date FY 2015	Budget FY 2015	Final Budget FY 2016
Reserves	59-40-760	\$ -	\$ -	\$ 6,650	\$ 4,670
Transfer to General Fund	59-40-910	23,272	21,326	23,350	23,350
<b>Total Capital Expenditures</b>		<b><u>\$ 23,272</u></b>	<b><u>\$ 21,326</u></b>	<b><u>\$ 30,000</u></b>	<b><u>\$ 28,020</u></b>
<b>Surplus/(Deficit)</b>		<b><u>\$ 3,875</u></b>	<b><u>\$ 4,420</u></b>	<b><u>\$ -</u></b>	<b><u>\$ -</u></b>

Beginning Cash Balance (estimated)	\$ 121,504
Reserves (Appropriation of Fund Balance)	<u>4,670</u>
Ending Cash Balance (estimated)	<u><u>\$ 126,174</u></u>

## NOTES REGARDING SPECIFIC LINE ITEMS IN THE CITY BUDGET

### Revenue

#### Taxes

**10-31-110 Property Taxes** – The property tax revenue will be calculated after the rate and valuations are released by the County. The new revenue amount in the budget will be based on the Certified Tax Rate, which is currently 0.001649. The number in the first draft of the budget is an estimate based on actual receipts.

**10-31-120 Delinquent Property Taxes** – These are property taxes that were not paid during the year they were due but were received this year. The budgeted amount is being but in half this year based on actual receipts.

**10-31-130 Sales Tax** – Three additional months of revenue are still due to the city, which should bring the revenue amount to the budgeted amount or beyond for this fiscal year. The proposed revenue for next year is the same as this year.

**10-31-140, 141,142, 143 Franchise Taxes** – These are taxes paid by utility customers/companies for utilities operated in the city. Franchise fees are stable overall or slightly increasing. The current year gas tax is being adjusted down based on actual receipts.

**10-31-150 Vehicle Taxes** – These are the taxes the city receives from vehicle registrations of city residents' vehicles. It is a property tax. The projected amount for next year is being increased based on receipts.

#### Licenses and Permits

**10-32-210 Building Permits** – The City estimated building related revenues and expenditures last year based on 65 new homes being constructed. So far this fiscal year, there have been 71 total permits issued including 50 new home permits, 2 commercial permits and 19 others, such as basement finishes or outbuildings. The anticipated building permit revenue in the FY 15-16 budget is based on 60 houses. This estimated number of building permits is also used to estimate impact fee revenue. The building permit fee on a home averages more than \$1,100 per home. In addition to the budgeted amount for home permits, an additional amount is being budgeted for all other permits as well.

**10-32-220 Business Licenses** – The business license fees are \$30 for a home-based business and \$150 for a commercial business. The City currently has 116 home-based businesses and 25 commercial businesses.

**10-32-250 Dog Licenses** – Dog license fees are \$15 or \$25 (unaltered dogs). This revenue is used to pay for animal control services provided by the Sheriff's office. See expenditure account 10-54-360 for reference.

## **Intergovernmental Revenue**

**10-33-320 Grants -State** – The City applied for a \$12,000 grant under UDOT's Safe Routes to Schools Program to build sidewalks on the east side of the 2600 S/SR165 intersection. That grant requires a 25% match, which is budgeted under the streets department in account 10-60-590. This is the grant same grant money that was shown in last year's budget. It is being carried over because the school district has not completed the 2600 S intersection project yet and this sidewalk will be constructed at the same time the other improvements are built, so this sidewalk has not been constructed yet either. The city has not received this money yet but anticipates receiving it in after the sidewalk is built and reimbursement is requested FY 2015-16.

**10-33-322 Children's Theatre Grants** – The City anticipates receiving \$1,500 in revenue next year, including a \$500 RAPZ grant, a \$500 Rocky Mountain Power Grant and a \$500 Utah Arts Council Grant, if awarded.

**10-33-323 Grant EDCU** – The City applied for and was awarded a matching grant from the Economic Development Corporation of Utah for economic development training.

**10-33-324 Grant-CCCOG** – Over the past two years, the city applied for and was awarded two grants from the Cache County Council of Governments (CCCOG), including \$186,000 to redesign the 3200 S/SR165 Intersection, see 10-60-618 for reference, and \$200,000 this year for the 2600S/SR165 intersection project, see 10-60-620 for reference. These funds should be carried over into the FY 2015-16 budget because the projects have not been completed yet.

**10-33-325 Grant-CMPO** – The City applied for and was awarded a grant from the Cache Metropolitan Planning Organization for \$10,000 to update the general plan. The City since developed an agreement with the Community Impact Board in which they agreed to complete the general plan for the city free of charge. The City is in discussions with the CMPO about other potential uses for this grant.

**10-33-350 Class B&C Roads** – This is the city's share of taxes from gasoline sales. These funds were moved to a separate fund, outside of the General Fund, due to increased tracking requirements necessitated by new legislation. See 11-33-350 for reference.

**10-33-355 Grant-RAPZ** – The City was granted \$40,000 last year for the Heritage Park tennis court project. The city applied for another \$70,000 this year to complete that project. The award should be announced in mid-May.

## **Charges for Services**

**10-34-410 Communications Center-Dispatch** – This is revenue from a \$2 per residence per month charge to pay for the countywide dispatch center. It is passed on through 10-54-440. Logan City bills the County Radio Fee with this fee so the City has combined the accounts.

**10-34-411 County Radio Fee**- This account has been combined with 10-34-410, Communications Center-Dispatch, so we will no longer be using this account.

**10-34-420 P&Z Review Fee** – This has been combined with 10-34-426, which was a separate P&Z application fee account. This account is used to receive funds for all applications fees for items reviewed by the planning commission, including accessory buildings, CUPs, etc.

**10-34-422 Development Fees Reimbursement** – Developers reimburse the City for fees we incur (engineering, legal, etc.) and pay out as part of development reviews.

**10-34-430 Refuse Collection Charges** –These are fees paid by residents for garbage, recycling and green waste collection services, which are then passed through to Logan City through expenditure account 10-62-320. The City charges an extra 25 cents for our administrative fee. Logan has not increased the amount they charge for this service since 2006.

**10-34-440 Soccer Field Use Charges** – This is the fee the City charges soccer teams for field use.

**10-34-441 Adult Leagues** – Revenue for a City sponsored adult baseball/softball leagues.

**10-34-442 and 443 Baseball & Softball** – League registration fees.

**10-34-445 Recreation programs** – Public recreation non-sports programs, such as Zumba.

**10-34-460 General Parks & Building Fees** – Revenue from park/pavilion rentals.

**10-34-461 Community Center Rental Fees** - Revenue from council chambers rentals.

**10-34-681 Variance Request** – When a land use applicant has a request for a variance appeal, there is a \$75 fee for the hearing. These hearings have only occurred twice over the past 2 years. The cost for the hearing officer is \$150 for a hearing; however, the city only charges \$75 for an appeal hearing. Staff recommends increasing the fee to cover at least the cost of the hearing officer, if not also the cost of staff to prepare for and attend the hearing. This was last increased in early 2009.

## **Fines and Forfeitures**

**10-35-510 Fines** – These are fines paid to the Nibley City Justice Court.

## **Miscellaneous Revenue**

**10-36-610 Interest Earned** – Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**10-36-612 History Book Sales** – The history books are now 10 years old and staff feels the books should be donated, not charged, to residents. We recommend deleting this account.

**10-36-660 Heritage Days Revenue** – Revenue generated through Heritage Days activities and sponsorships.

**10-36-661 Youth Council Revenue** – Revenues generated by Youth Council fundraisers and donations.

**10-36-662 Nibley Royalty** – Revenues generated through participation fees and donations.

**10-36-665 Ball Field Sponsorship** - Revenue from sponsorship banners on ball fields.

**10-36-670 Sale of Surplus Equipment** – Revenue from the sale of equipment the City is no longer using or has outgrown.

**10-36-671 Fuel Tax** – The City pays, then is reimbursed by the State for, taxes when purchasing fuel.

**10-36-675 River Repair Reimbursement** – We will no longer be reimbursed for City expenditures related to this project. We recommend deleting this account.

**10-36-682 Waste Water Legal Reimbursement** – The City is paying the legal bill as part of the south end sewer study and then the other cities participating in the study reimburse the City their proportionate share of the legal fees.

**10-36-688 Damage to City Property Reimbursement** – This is for reimbursement from an individual or company if damage was done to any City property.

**10-36-690 Miscellaneous revenue** – Revenue for which there is not an associated expenditure.

**10-36-691 Land Leases** – Revenue from rent paid by individuals farming city-owned properties.

**10-36-693 Tree Board** – Revenue from tree board grants and donations.

**10-36-694 Beginnings Monument** – Revenue for the proposed monument at Heritage Park.

**10-36-800 Recreation Grant** – Revenue from recreation program grants and donations.

### **Contributions and Transfers**

**10-38-720 Road Impact Fee Fund** – The Road Impact Fee fund reimburses the General Fund for the re-construction of 3200 South.

**10-38-890 Appropriate-Fund Balance** – Money in this account is tied to a specific project for which the funds are still available at the end of the year but the project has not been completed, so the funds are forwarded to the next fiscal year.

### **Administrative Transfers**

**10-39-700, 701 and 702** - Enterprise funds (water, sewer, stormwater) reimburses the General Fund for costs such as staff wages/benefits, facilities, vehicles, etc.

### **Department Expenditures**

#### **City Council**

**10-41-110 Salaries** – Councilmember and Mayor salaries, which are currently \$750 per month for the Mayor and \$300 per month for councilmembers. A 2% COLA is being proposed in this budget.

**10-41-130 Benefits** – Amounts paid for Social Security & Medicare withholdings.

**10-41-230 Travel** –Hotel costs, mileage and per diem for meals not included at conferences. The amount has been increased to ensure there are sufficient funds to cover costs should every councilmembers attend both conferences.

**10-41-280 Telephone** – \$60/month phone allowance for Mayor & Councilmembers.

**10-41-330 Education & Training** – For two ULCT conferences held each year. The amount has been increased to ensure there are sufficient funds to cover costs should every councilmembers attend both conferences.

**10-41-620 Mayor Discretionary** – Mayor has discretion to allocate for city-related needs.

## **Court**

**10-42-110 Salaries** – This account includes 65% of the court clerk's pay and 25% of the assistant clerk's pay. This also includes an increase in the judge's salary, commensurate with raises given to other city staff, as required by state law.

**10-42-130 Benefits** – Adjusted based on premium/contribution changes and salary changes.

**10-42-230 Travel** – Hotel costs, mileage and per diem for meals not included at conferences. The increase takes into account an additional conference each for the judge and the assistant clerk.

**10-42-240 Office Supplies** – The amount is lower than previous years because the City is moving from hard copies of the State Code to an online version.

**10-42-311 Prosecution** – Prosecution funds are now paid directly to the attorney rather than to Cache County.

**10-42-320 Witness Fees** This account has been re-named Witness Fees to separate out the costs for witness fees, defense attorneys, and interpreters. This was previously accounted for under 10-42-320, which used to be called Contract Services.

**10-42-324 Defense** – This account is being set up to track public defender costs. This was previously accounted for under 10-42-320, which used to be called Contract Services.

**10-42-326 Interpreter** – This account is being set up to track interpreter costs/fees. This was previously accounted for under 10-42-320, which used to be called Contract Services.

**10-42-330 Education & Training** – The increase takes into account an additional training that is now required for the judge and the assistant clerk.

**10-42-610 Bailiff** – The cost for bailiff services is about \$250/month, based on having court an average of four times per month.

## **Administrative**

**10-43-110 Salaries** –This category includes salaries for the city manager, 35% of the court clerk, the janitor, the assistant recorder, 75% of the front desk clerk, the treasurer, one vacant position and the accounts payable clerk.

**10-43-130 Benefits** - Adjusted based on premium/contribution changes and salary changes.

**10-43-230 Travel** – This account is for hotel costs, mileage reimbursement and per diem for meals not included at training conferences.

**10-43-240 Office Supplies** – Moved to 10-50-240 under Non-Departmental

**10-43-250 Equipment/Maintenance** – Moved to 10-50-250 under Non-Departmental

**10-43-270 Utilities** – Moved to 10-50-270 under Non-Departmental

**10-43-280 Telephone** –Cell phone allowances for staff.

**10-43-300 Memberships and Dues** – This includes membership dues for the Utah League of Cities and Towns, International City Managers Association, Utah City Managers Association, Utah Municipal Clerk’s Association, the Cache Chamber of Commerce, the Lions Club and the Utah Association of Public Treasurers.

**10-43-310 Professional Services** – Includes funds for outside auditing and accounting services.

**10-43-311 Legal expense** – Legal services, primarily from our City attorney, but may be provided by others, depending on needs.

**10-43-330 Education & training** – Registration fees for conferences and continuing education classes.

**10-43-341 Economic Development** – Expenditure account for grant and matching funds from EDCU. See 10-33-323 for reference.

**10-43-400 Department Expenditures** – This is a general expense account. It covers non-itemized departmental expenditures.

**10-43-440 Bank Charges** – This has been moved to 10-50-440 Non-Departmental Bank Charges.

**10-43-740 Capital Outlay** – This account would be used for capital projects under the admin department, however nothing is budgeted in this account at this time.

## **Elections**

**10-47-310 Professional Services** – Funds are allocated this year to cover costs for a primary and general election for City Council.



## **Public Works/Shop**

For ease of budget administration The City has combined the Public Works (10-48) and Shop (10-65) departments into one budget (10-48). **The budget notes below include accounts that were formerly in the Shop Department 10-65.**

**10-48-110 Salaries** – Salary for the Public Works Director.

**10-48-130 Benefits** – Adjusting based on premium/contribution changes.

**10-48-230 Travel** - This account is for hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**10-48-240 Office Supplies** – Paper, pens, etc.

**10-48-250 – Vehicle Repair** – All vehicle repairs are paid out of this account rather than being charged to the vehicle’s specific department.

**10-48-251 Vehicle Fuel** – All vehicle fuel expenses will be paid out of this account rather than being charged to the vehicle’s specific department.

**10-48-257 River Repair** – There may be ongoing expense in this account to manage river restoration.

**10-48-260 Maintenance** – Funds maintenance of public works buildings, but not City Hall.

**10-48-270 Utilities** – Utility costs for Public Works buildings.

**10-48-280 Telephone** – Phone allowance for PW Director.

**10-48-310 Professional Services** – Non-engineering or legal professional services.

**10-48-311 Legal Expense** – Legal services, primarily from our City attorney, but may be provided by others, depending on the situation.

**10-48-330 Education & training** - Registration fees for conferences and continuing education classes

**10-48-370 Software** – This has moved to 10-68-370.

**10-48-400 Department expenditures** - This is a general expense account. It covers things such as lunches, janitorial supplies and other non-itemized department expenses.

**10-48-514 Engineering Expense** – This accounts for a variety of non-reimbursable engineering projects (Standards & Specs etc.)

**10-48-740 Capital Outlay** - This account would be used for capital projects under the department, however nothing is budgeted in this account at this time.

## **Non-Departmental**

**10-50-240 Office Supplies** – Paper, pens, etc.

**10-50-243 Stamps** – This account tracks the costs for mailing and stamps.

**10-50-245 Utility Billing Postage** – Mailing costs paid to contracted vendor for monthly utility statements.

**10-50-250 Equipment Maintenance** – All office equipment maintenance, except computers, but including copier costs.

**10-50-270 Utilities** – This is for the City office utilities

**10-50-280 Telephone/Internet** – Monthly internet and phone costs for all City buildings.

**10-50-440 Bank Charges** – Most of these charges are for credit card merchant fees for in office, online and automatic fee payments (Xpress Bill Pay). Also includes things like bounced check fees (Bank of Utah).

**10-50-510 Insurance** – Insurance premium costs for all City vehicles and City's general liability policy.

**10-50-511 Building Lease** – City Hall bond payment, paid through Municipal Building Authority. See account 20-30-500.

**10-50-514 Engineering** – This is for weekly administrative engineering meetings. Other engineering fees are charged to specific departments.

**10-50-517 Web Admin** – Fees for hosting and managing website

**10-50-518 Information Technology** – Fees for IT, server, email, backup, tech support.

**10-50-520 Community Center** – Expense related to repairs in the community center.

**10-50-530 Newsletter** – Costs for printing monthly newsletter.

**10-50-741 Computer Upgrades** – Repair, replace and upgrade office computers.

**10-50-910 Transfer to Capital Projects** – Used to transfer funds into the Capital Projects fund for future construction projects.

**10-50-999 Contingency** – We don't anticipate funding this account this year because the funds will all go to Capital Projects. Our accountant recommends maintaining this budget line/account the account, even if we don't fund it.

## **Public Safety**

**10-54-110 Crossing Guard Salaries** – Salaries for six (6) crossing guards at the following locations, Thomas Edison (1), Nibley (3), and Heritage (2).

**10-54-130 Employee benefits** - Adjusted based on premium/contribution changes

**10-54-320 Sheriff Contract Services** – Contracted amount with County Sheriff for patrol services and public service (parade, school and community group assistance, etc.). The contract was re-negotiated with the new sheriff and the service level has remained the same but the amount has gone down.

**10-54-340 Fire Protection** – Our contract with Hyrum City Fire Department increases by 50 cents per resident per year.

**10-54-350 First Responders** – The city's contribution to the First Responder Fund increased this year because EMS will not be receiving a State grant.

**10-54-360 Animal Control** – This includes: CCSO contract, dog licensing software, Cache Humane Society impound agreement and costs to house impounded dogs in the City kennel.

**10-54-440 Communication Center** – 911 Dispatch Center Fee - pass through of fees collected from each utility customer. This amount needs to increase each year to account for growth. Each new home increases the charge to the City by \$24/year.

**10-54-740 Capital outlay** - This account would be used for capital projects under the department, however nothing is budgeted in this account at this time.

## **Streets**

**10-60-110 Salaries** – This budget includes pay for 50% of one regular employee and 25% of another regular employee, and one seasonal employee.

**10-60-130 Benefits** – Adjusting based on premium/contribution changes

**10-60-230 Travel** – Hotel costs, mileage reimbursement and per diem for meals not included at training conferences.

**10-60-240 Office supplies** – Paper, pens, etc.

**10-60-247 Uniforms** – Used for Public Works department safety and cold weather gear.

**10-60-250 Maintenance** – Street repair and maintenance (curbs, gutters, sidewalks, signs, striping/markings, etc.), but not including general pavement maintenance, which is account 10-60-610.

**10-60-260 Development** – The City has a standard for street signs. We pay for the signs and then the cost is reimbursed by developers.

**10-60-270 Utilities** – Electricity costs for school zone crossing lights

**10-60-275 Utilities–Street Lights** – This cost runs about \$3,300/month for all of the street lights in the city but needs increased slightly to account for new streetlights.

**10-60-280 Telephone** – Prorated share of monthly cell phone allowance for BJ (1/2=\$360) and Brok (1/4=\$120)

**10-60-310 Professional Services** – Non-engineering or legal professional services.

**10-60-311 Legal** – Legal services, primarily from our City attorney, but may be provided by others, depending on the situation.

**10-60-330 Education & Training** - Registration fees for conferences and continuing education classes.

**10-60-450 Salt** – The salt is \$5400/ton and the City anticipates needing 3 tons.

**10-60-514 Engineering** – Department specific engineering charges.

**10-60-590 Sidewalk Projects** – These funds are to connect missing links in the City's sidewalk network. This account will fund a different portion of missing links in the network each year.

**10-60-610 - Road Maintenance** - Pavement maintenance funds. Last year, \$225,000 was budgeted in this account, which included \$155,000 that came from State gas tax funds and \$70,000 that came from the city's general fund. \$70,000 was budgeted in this account this year to show the City's general fund contribution. The gas tax funds are now being tracked in fund 11 now, which is called B&C Road Funds. Based on changes with the state gas tax that were just approved by the legislature, there are new tracking requirements for these funds, which is why we have separated them. We are also required to continue spending the same amount of general fund dollars on this

maintenance. We cannot decrease our contribution now that gas tax revenue will be increasing.

**10-60-611 Streetlights** – Adjusted current budget to account for three (3) streetlights purchased this fiscal year. We anticipate purchasing six (6) in the next budget year and have budgeted accordingly.

**10-60-618 HWY 165/3200 S Redesign** – Hwy 165/3200 S realignment design study, funded by a CCOG grant. The City only spent a portion of these funds this year to hire the consultant to design realignment options.

**10-60-619 ROW Acquisition 2600 S** – If the City does not complete this real estate transaction this fiscal year, these funds would need to be carried over to the next budget year. The funds are to be used to purchase right of way to widen 2600 S as part of the signal project at SR 165. Real estate negotiations are ongoing.

**10-60-621 Hwy 165/2600 S Contribution** – The City does not anticipate receiving or spending these funds this fiscal year and would like to carry this amount over to the next budget year. This is our City's contribution to Cache County School District for the intersection project, assuming the City is successful in securing the CCOG grant. See 10-33-320 for reference.

## **Sanitation**

**10-62-310 Professional Services** – Non-engineering, legal professional services.

**10-62-320 Refuse Collection Services** – Paid to Logan City and then passed through to Nibley residents for garbage, recycling and green waste pick up.

**10-62-322 Recycle Site Upgrade** – Additional funds are requested to complete the relocation project. These funds would pay for security cameras, lights, electrical power, water service and landscaping.

**10-62-514 Engineering** – Charges from City engineers relating to Sanitation projects.

**Shop Expenses** – Formerly Account 10-65 - All accounts in this department have been combined into Public Works (10-48)

## **Planning & Building**

**10-68-110 Salaries** – Salaries for the city planner, building inspectors and planning commissioners.

**10-68-130 Benefits** – Adjusting based on premium/contribution changes

**10-68-230 Travel** – Hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**10-68-240 Office Supplies** – Building inspection has been combined in this department. This is primarily for the online building code books and yearly updates.

**10-68-280 Telephone** – Cell phone allowance for city planner and building inspector (50%) and data plan for building inspector.

**10-68-310 Professional Services** - Non-engineering or legal professional services.

**10-68-311 Legal** – Legal review fees, primarily from our City attorney, but may be provided by others, depending on the situation. A portion may be passed on to developers.

**10-68-330 Education & Training** – Registration fees for conferences and continuing education classes.

**10-68-370 Building Permit Software** – Yearly fee for iWorq building permit software.

**10-68-400 Department Expenditures** – Landlight online records search and CV Publishing public hearing notices. Public hearing notices are frequently passed on.

**10-68-514 Engineering** – This amount was increased mid-year budget and is remaining at the increased amount due to more review requested by Council. Engineer development review fees are passed on to developers.

**10-68-621 County Planning Assessment** – Fees paid to Cache County for technical planning assistance. The County is adding a new service for cities, which is the assistance of a countywide trail planner. This staff member will help with regional trail projects, help cities to secure grants and help with trail planning and integration. The additional cost for these services would be \$1,665 per year. Nibley City has already received a return on this investment with the assistance the County has provided on the 800 W trail project.

**10-68-622 Planning Studies** – The City was awarded a \$10,000 grant in 2014 from the CMPO which the City planned to use for the General Plan update. With the State's CIB/RPG handling the GP update, at no cost to the City, the City is working with the CMPO to determine if these funds can be used for other projects- initial indications are that we can, as long as it has an active transportation element. The Planning Department requests authorization to use those funds, plus another \$10,000 from the General Fund to update the City's Parks & Trails master plan in FY15-16.

**10-68-655 – Tree Board** – This was moved from Community Development to P&Z.

## **Community Development and Recreation**

This Department is now a combination of **Community Development and Recreation**  
**See 10-75 for reference.**

### **Parks**

**10-70-110 Salaries** – Salaries for Park Superintendent (50%), half of one Maintenance Employee (50%), a full-time employee and three (3) seasonal employees

**10-70-130 Benefits** – Adjusted based on premium/contribution changes

**10-70-230 Travel** – Hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**10-70-240 Office supplies** – Paper, pens, etc.

**10-70-247 Uniforms** – Used for Public Works department safety and cold weather gear.

**10-70-250 Equipment/Maintenance** - Non-vehicular equipment and facilities maintenance.

**10-70-270 Utilities** – Park facility utilities.

**10-70-280 Telephone** – Phone allowances for 2.5 employees.

**10-70-330 Education & Training** – Registration fees for conferences and continuing education classes.

**10-70-415 Ball Field Sponsorship** – These funds are used to purchase banners for those who sponsor the program.

**10-70-420 Trees** – Tree City USA re-certification requires the City to spend \$2/person on trees and tree-related expenses. The City anticipates spending half of that, \$6,000, on trees and the rest will come through labor expenses.

**10-70-690 Veterans Memorial Park** – The Mayor proposes that the City convert the former recycle site next to City Hall into a veteran's memorial park. The funds would be used to landscape the space.

**10-70-695 Morgan Farm** – Funds are budgeted for minor repairs at the Morgan Farm. The highest priority this year and next is getting electricity to the farm.

**10-70-700 Nibley Park SW Pipe** - The stormwater outfall causes soggy/muddy conditions and staff is working on remedying the situation by piping the water to a

nearby canal. The project is underway in this fiscal year but may carry over to the next fiscal year.

**Library** This has been moved to Community Development/Recreation 10-75

### **Community Development and Recreation**

*The Community Development and Recreation Department now includes all budgeted items that were previously in Community Development, Recreation (formerly 10-69) and Library (formerly 10-71)*

**10-75-110 Salaries** – The Mayor proposes that the City hire a full-time Community Development and Recreation director. This salary would fund that position. This position would oversee all recreation programs, events, community programs, public engagement, public relations, and volunteer management.

**10-75-130 Benefits** –For required benefits, SS, Medicare, workers comp

**10-75-230 Travel** – Hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**10-75-248 Recreation Programs** – Existing and new programs, other than baseball/softball, such as Cache Valley Unplugged.

**10-75-249 Movie in the Park** – The City offers movies in the park three times per summer, and an additional movie during Heritage Days.

**10-75-250 Halloween Boonanza** – Funds for supplies for celebration.

**10-75-330 – Education & Training** - Registration fees for conferences and continuing education classes.

**10-75-480 – Library** –Hyrum City assesses a fee to Nibley City which gives Nibley residents access to the library. The assessment is based on active library cards of Nibley residents.

**10-75-508 Adult Leagues** – For adult baseball/softball leagues.

**10-75-510 Baseball program, 10-75-511 Softball program** – Expenses related to administration of baseball/softball programs (shirts, equipment, etc.)

**10-75-650 Hyrum Senior Center** – The City donates \$1,000 per year to the Senior Center because Nibley residents are welcomed to use the facilities and programs. For FY14-15, the City opted to make that donation in the form of new chairs for the center.



**10-75-652 Wildlife** – The City makes an annual contribution to the Blacksmith Fork Wildlife Association to help fund their efforts, which support wildlife activity in the City.

**10-75-653 Beginnings Monument** – The City has made a \$1,000 contribution to this project in each of the past two years. The project is to construct a historical statue monument at Heritage Park in commemoration of it being the site of the valley's first settlement by Mormon settlers.

~~**10-75-655 Tree Board**~~ – This function is now under the Planning Department 10-68-655.

**10-75-660 Heritage Days** – The city contribution remains the same, at \$14,000, and expenditures will only exceed that amount insomuch as equivalent donations are received. The assumption in the budget is that an additional \$6,000 will be raised through donations.

**10-75-661 Children's Theatre** – Expenditures related to the Heritage Days children's play. The City anticipates receiving \$1,500 in revenue next year, including a \$500 RAPZ grant, a \$500 Rocky Mountain Power Grant and a \$500 Utah Arts Council Grant, if awarded.

**10-75-662 Youth Council** – Conference registrations and travel, shirts, concessions and miscellaneous Youth Council expenses.

**10-75-663 Scarecrow Festival** – Community's fall festival held at Morgan Farm.

**10-75-664 Nibley royalty** – This is the pageant held every year. The City has previously paid the Miss Nibley scholarship out of a different fund, but it is proposed to be moved to this fund.

**10-75-665 Easter Egg Hunt** – These funds paid for 4,000 eggs filled with candy and other prizes at this year's event at Heritage Park.

**10-75-667 Community Garden** – Councilmember Hansen has proposed contributing funds to support this program as the City has done in the past and to make improvements at the garden.

**10-75-668 Parade Float** – The float is entered in valley parades throughout the summer and staffed by the youth council and royalty.

**10-75-669 Christmas/Nativity** – Each year, the City holds a Santa visit at Little Wonders preschool and a live nativity at the Morgan Farm as Youth Council activities.

## **Class C Roads**

These funds were moved to a separate budget department, outside of the General Fund, due to increased tracking requirements necessitated by new legislation. See 10-60-610 for reference.

**11-30-400 Interest earnings -**

**11-30-500 Class “B&C” Road allotment** – These are funds are funds received from the state as gas tax revenue.

**11-30-611 Appropriation of fund balance** – This is where funds can be appropriated from the ongoing fund balance to be expended this budget year.

**11-40-620 Misc. services –**

**11-40-650 Class “B&C” road projects** – This is where gas tax funds are expended for maintenance of City roads.

**11-40-699 Reserves** – This is where leftover funds will be accounted for.

**Municipal Building Authority**

The Municipal Building Authority is a component unit of the city established to finance the construction of the new city hall in 2011. The original loan was \$850,000 from MBA Federally Taxable Lease Revenue Bonds. The bonds are paid with annual lease proceeds paid out of expenditure account 10-50-511. The bonds must be repaid by September 15, 2041 and bear an interest rate of 4%. There is still approximately \$800,000 owing on the bonds.

**20-30-400 Interest Subsidy** – These are funds received through a federal stimulus program as an interest subsidy.

**20-30-500 Lease** – This is the lease payment the city pays to the MBA.

**20-40-810 Debt Service** – This is the bond payment on the loan.

**20-40-820 Debt Service – Interest** – The interest on the bond payment

**First Responder Fund**

**24-36-321 Cache County Grants** – We anticipate receiving a County Grant of \$2,500

**24-36-322 State Grants** – As anticipated, the First Responders will not be receiving any moneys from this State grant this year. This grant has been received for several years

and State representatives have indicated that they grant will be shared with other communities this year who have not had the benefit of the funds in other years.

**24-36-601 Nibley Contribution** and **24-36-602**– these amount were recalculated based on taking the total costs, minus grants funds, and then multiplying that number by 0.7566 for Nibley and 0.2434 for Millville, which are the population ratios for the cities. The Millville amount is then charged to that city.

**24-40-110 Salaries and Wages** – This is a stipend paid yearly to the volunteers, based upon the number of calls they go out on and trainings they attend.

**24-40-130 Employee benefits** - adjusting based on premium/contribution changes

**24-40-230 Travel** – This account is for hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**24-40-244 Equipment Supplies & Maint.** – for medical supplies, office supplies, and equipment.

**24-40-247 Uniforms** – Hats, Jacket, Shirts etc.

**24-40-251, 253 & 510 Insurance** – Fuel, repair and insurance for the ambulance

**24-40-330 Education & Training** – – For the charges related to conferences, classes, and continuing education.

## **Capital Projects Fund**

This fund is used to carry over budgeted amounts from the General Fund that have been budgeted for Capital Projects that may carry over from one year to the next.

**45-38-612 Park Reimbursement From County** – This is the money anticipated to be received from the School District to refund the money paid for the Heritage Park West property. It may take several years to receive this money back.

**45-38-700 Transfer from General Fund** – These are RAPZ funds anticipated to be received from the County this fiscal year for the Heritage Park Tennis Court Project.

**45-40-733 Street Upgrades** – These were moved to Class C Roads

**45-40-999 Reserves** – this amount reflects the surplus amount from this year and last.

**45-40-706 800 West Heritage Park** – These are RAPZ funds anticipated to be spent on the Heritage Park Tennis Court Project. The amount reflected on this line reflects

\$40,000 the city was granted in FY 14/15 as well as \$70,000 the City has requested for FY 15/16. The outcome of that request will come in mid-May.

**45-70-735 Public Works Yard-** This accounts for the general fund share of PW yard improvements.

**45-70-736 Facilities Parking Lot Preservation -** Account was created to establish and fund a maintenance schedule for City parking lots, in order to increase lot longevity. We anticipate City Hall and Heritage Park parking lots will be maintained/sealed in FY15-16.

**45-70-737 Park Master Plan -**

## **Water Department**

**51-36-610 Interest earned** – Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**51-36-690 Sale of assets** – Used to account for the sale of surplus equipment.

**51-36-692 Water Share Rents** – These are funds paid to the city for water shares the city is not using but is instead renting out to residents.

**51-36-694 Water Valve Collar Fees** – These are the fees paid by developers to reimburse the city for work done by public works staff to align water valve collars after construction.

**51-37-601 Appropriate Fund Balance** – These funds are carried-over and appropriated well construction funds that are being carried over into the next fiscal year. Based on the well construction plan recently approved by the Council.

**51-37-610 Interest earned** – Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**51-37-710 Water Charges** – Budget \$610,000, based on projected sales based on past year.

**51-37-750 – Connection Fee** – This is a \$700 per connection fee to install water meters. Budgeting at \$42,000 based on 60 houses.

**51-37-780 Penalties** – Fees for late bill payments.

**51-37-792 Trans from Impact Fee fund** – Transfer \$560,000 from Impact Fee Fund for well project

**51-40-110 Salaries** – Adjusting per annual changes. Includes pay for two full-time employees (Justin and Josh)

**51-40-130 Benefits** – adjusting based on premium/contribution changes,

**51-40-230 Travel** – This account is for hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**51-40-240 Office supplies** – Clerical supplies

**51-40-247 Uniforms** - Used to buy Public Works department shirts, sweatshirts and required boots.

**51-40-249 Water Meters** – Budget for purchasing new meters

**51-40-255 Maintenance** – Funds for repairing and maintaining the water system

**51-40-270 Utilities** – Costs for electric utility charges for well pumps

**51-40-280 Telephone** – Josh and Justin cell phone allowance, and Justin Ipad data charge.

**51-40-300 Dues and Membership** – This includes Rural Water Association membership

**51-40-310 Professional Services** – for professional services other than legal or engineering, such as surveying etc.

**51-40-330 Education & Training** – For the charges related to conferences, classes, continuing education.

**51-40-335 Water Share Assessments** –Fees paid to the irrigation companies for water shares the city holds. This has been raised as some assessment fees have gone up.

**51-40-442 Water Testing** – These funds are used for monthly testing of our culinary water to ensure the safety of the water.

**51-40-443 Water Shares** – Funds are for new shares that might become available for purchase by the City during the year.

**51-40-514 Engineering** – Engineering costs for water-related projects.

**51-40-730 Capital Outlay Improvements** – These are funds that will be necessary for water line upsizing. Sometimes the city will pay to upsize water lines in certain areas

when the City foresee that future needs will exceed what might be required for a specific development where a water line is already being installed.

**51-40-746 Well Construction** – These are well construction funds being carried over to this fiscal year.

**51-40-810 Debt Service Principal**– For principle on debt service on \$850,000 water bond. Changed debt service amount based on new payment to \$80,000.

**51-40-820 Debt Service Interest** - Interest on debt service on \$850,000 water bond

**51-40-910 Admin Charge to General Fund** – Based upon expenses in General Fund

### **Sewer Department:**

**52-38-610 Interest** – Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**52-38-550 Millville Maintenance** – This is the anticipated cost the City will be charging Millville for maintenance on the sewer system and the fees for using the system with the new High School being connected to Nibley's system.

**52-38-694 Sewer Manhole Collar Fee** – This is a fee developers pay the city for the city to finalize and level the collar around manholes after paving is done.

**52-38-710 Sewer Service Fees** – Budgeting \$780,000 for next year based on actual receipts this year.

**52-72-110 Salaries** – Adjusting per annual changes. Includes pay for one full-time equivalent employee, half of two employees (Rod and Brok)

**52-72-130 Benefits** – adjusting based on premium/contribution changes

**52-72-230 Travel** – This account is for hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**52-72-255 Maintenance** - The City has changed this to reflect just repairs on the system, and added a new line item below for the cleaning of the system.

**52-72-260 Sewer Cleaning & Inspection** – Cost for cleaning and maintaining the sewer system. The department attempts to clean 1/3 of the system each year, so that the entire system is cleaned every three years. This amount will need to be increased over time as the size of the system increases.

**52-72-270 Utilities** – Electricity costs for pumps at sewer lift stations.

**52-72-275 Wastewater Treatment** – This is the amount paid to Logan City for treatment of the wastewater the City send to their lagoons.

**52-72-280 Telephone** – budget for cell allowance for half of Rod and half for Brok

**52-72-300 Dues & Memberships** – fees for professional association dues.

**52-72-311 Legal** - This is for the services performed by our City Attorney

**52-72-330 Education and Training** – Costs for training and conferences to maintain licenses.

**52-72-514 Engineering** - This is the fees charged by our City engineers relating to sewer department.

**52-72-635 Debt Service Reserves** – These are funds mandated to be set aside by the terms of the sewer loan.

**52-72-636 Sewer Reserve Fund** – These are funds mandated to be set aside by the terms of the loan.

**52-72-637 Repair and Replace Reserve** – These are funds mandated to be set aside by the terms of the loan.

**52-72-730 Capital Outlay Improvements** – Sewer Department’s portion of cost for public works yard paving project.

**52-72-810 Debt Service- principal** – This is the portion of the payment on the sewer bond that is paid out of the sewer utility fund. Additional payments are made from the sewer impact fee fund. See 57-40-810 for reference. The city has been making additional payments on this debt to retire the debt early.

**52-72-910 Admin Charge to General Fund** – Based upon expenses in General Fund.

### **Storm Water Utility Fund**

**53-37-411 Storm water Inspection Fee** – Fee paid by builders for inspection of their construction site.

**53-37-601 Appropriate fund balance** – This is where funds can be appropriated from the ongoing fund balance to be expended this budget year.

**53-37-610 Interest** – Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**53-37-694 Storm water manhole fee** - These are fees paid by developers to reimburse the city for work done by public works staff to align pavement to stormwater facilities after construction.

**53-37-710 Utility Service Fees** – Increasing Budget to \$171,000 - \*\*\*Assumes monthly SW Fee INCREASE of \$0.25 to \$6.75\*\* which was proposed to be done every year in the Capital Facilities Finance Plan completed Zions Bank.

**53-40-110 Salaries** – Adjusting per annual changes. Includes pay for half of one employee (BJ) and 25% of another employee (Brok).

**53-40-130 Benefits** – adjusting based on premium/contribution changes

**53-40-230 Travel** – This account is for hotel costs, mileage reimbursement and per diem for meals not included at conferences.

**53-40-255 Maintenance- General** – for repair and maintenance of storm water facilities.

**53-40-260 Canal Maintenance** - \$3,500 was budgeted as the contribution to the Nibley Blacksmith Fork Canal Company for shared maintenance of storm water facilities based on the agreement with the company.

**53-40-280 Telephone** – adding amounts for cell phone allowance for BJ (1/2=\$360) and Brok (1/4=\$90) budget \$500.00

**53-40-310 Engineering** – This is the fees charged by our City engineers relating to stormwater facilities.

**53-40-330 Education & Training** – For the charges related to conferences, classes, continuing education.

**53-40-730 Capital Outlay Improvements** – Storm Water Department's portion of cost for public works yard paving project.

**53-40-910 – Admin Charge to General Fund** – Based upon expenses in General Fund.

## **Water Impact Fee Fund**



**55-37-601 – Appropriation of Fund Balance** – This is the balance brought forward to contribute to the West Side Well project.

**55-37-790 Water Impact Fees** – Budget \$117,000 based on 60 homes at \$1,950 per home.

**55-40-750 West Side Well** –budget \$560,000 for well, which includes a combination of the fund balance plus new fees to be paid this year.

#### **Park Impact Fee Fund:**

**56-37-790 Park Impact Fees** – Budget for \$270,000 based on new impact fee of \$4,500 x 60 houses

**56-40-751 Heritage Park West** – These are funds being budgeted to begin work to construct a park on the new 20-acre property on the west side of Heritage Park. Initial work may include more detailed planning, grading, utilities, etc. and may include some planting and paving.

#### **Sewer Impact Fee Fund**

**57-37-601 Appropriate Fund Balance** – These are funds from the fund balance that are mature and must now be paid against the sewer loan, so they are being appropriated out of fund balance to be paid. Impact fees must be expended within six years of collection.

**57-37-610 Interest** - Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**57-37-790 Sewer Impact Fees** – Budget to receive \$103,500 = 60 houses x \$1,725 impact fee

**57-40-810 Debt Service Principal** - The City has been able to pay an additional \$300,000 on our Sewer Loan the past several years with impact fees that need to be spent. The new number for the current fiscal year, including that extra \$300,000 and the previously scheduled payment amount is now reflected as \$385,000.

#### **Storm Water Fund**

**58-37-610 Interest** - Interest earned on all fund balances of money held in interest bearing accounts. This is apportioned out once per year at the end of the fiscal year to each of the individual funds based on the percentage of the total fund balance.

**58-37-790 Basin Construction Fee** – These fees come from developers paying their portion of the cost to build regional storm water basins.

**58-37-990 Appropriate Fund Balance** – These are funds being carried over from previous fiscal year appropriations.

**58-40-620 2600 S Retention Basin** – This is the project to build a new retention basin on the south side of 2600 S at approximately 1400 West

**58-40-625 Sunrise Ret Basin** – This is the project to finish the stormwater basins on both sides of 1200 West near the townhomes where the Frisbee golf course is.

### **Road Impact Fee Fund**

**59-37-790 Road Impact Fees** – Budget to receive \$28,000 = \$467 impact fee x 60 houses.

**59-40-910 Transfer to General Fund** – These funds are paid back to the general fund to reimburse it for costs of constructing the 3200 S widening project.